

ST MELLONS CHURCH IN WALES PRIMARY SCHOOL

SCHOOLS STANDARDS AND ORGANISATION (WALES) ACT 2013

ENGLISH MEDIUM PRIMARY SCHOOL PROVISION

NOTICE IS HEREBY GIVEN in accordance with Section 42 of the School Standards and Organisation (Wales) Act 2013 and the School Organisation Code, that the Governing Body of St Mellons Church in Wales Primary School (herein after “the Governing Body”), having consulted such persons as appeared to them to be appropriate, propose to:

- Transfer St Mellons Church in Wales Primary School, Dunster Road, Llanrumney, Cardiff, CF3 5TP to new build premises on the new housing development at St Edeyrn’s, Bridge Road, Cardiff, CF3 6UZ
- Increase the capacity of St Mellons Church in Wales Primary School from 105 places to 210 places
- Extend the age range of the school from 4 – 11 to 3 – 11 by establishing nursery provision at the school to allow for 48 part-time places

The proposed changes would be implemented from September 2021

The school is a voluntary controlled Church in Wales primary school and is currently maintained by Cardiff Council.

A period of consultation was undertaken before deciding to publish this proposal. A consultation report containing a summary of the issues raised by consultees, the Governing Body’s responses and the views of Estyn is available to view at:

www.stmellonsprm.cardiff.sch.uk and www.cardiff.gov.uk/stmellonsciwproposals

The current number of pupils at St Mellons Church in Wales Primary School is 115, the pupil capacity of the school is 105 and the proposed capacity once the proposal is implemented will be 210.

The number of pupils to be admitted to the school in Reception (the relevant age group), at age 4 or 5, in the first school year in which the proposal will have been implemented will be 30.

The number of pupils to be admitted to the school in Year 1 to Year 6 in the first school year in which the proposal will have been implemented will be 30.

There will be 48 part time nursery places at the school. This will enable up to 48 children aged 3-4 (from the term following their third birthday) to receive part time nursery education at the school.

The school will continue to be a voluntary controlled school and will admit pupils of both sexes.

Admissions to the school will be managed by Cardiff Council.

From September 2021, the existing 15 places at the school in the Reception to Year 6 year groups would be administered by the Council in accordance with the School oversubscription criteria in place at that time.

The additional 15 places per year group would be administered by the Council in accordance with the admissions policy applicable to community schools in Cardiff for whom the Council is the Admissions Authority.

From 2024/25, all places at the school would be administered in line with the admission policy for community schools in Cardiff.

Admissions to nursery would be administered in accordance with the admission policy applicable to community schools in Cardiff for whom the Council is the Admissions Authority.

Parents of children who are admitted for nursery education would still need to apply for a place at the School if they want their child to transfer to the reception class. Attendance at the nursery will not guarantee admission to the school.

The admission arrangements for the school will not make any provision for selection by aptitude, or for pupil banding.

There are no plans to change the Council's policy on the admission of children to schools as a result of these proposals.

Any arrangements for the transport of pupils will be made in accordance with the Local Authority's existing policies on school transport.

Within a period of 28 days after the date of publication of these proposals, that is to say by 05 December 2019 any person may object to these proposals.

Objections should be sent to the Chair of Governors, St Mellon Church in Wales Primary School, Dunster Road, Llanrumney, Cardiff, CF3 5TP.

Objections may also be sent to the Chair of Governors using the following e-mail address: SchoolResponses@cardiff.gov.uk

Please note that any such objection sent by e-mail or post must contain the full name and postal address of the objector.

The Governing Body will publish a summary of any such objections made (and not withdrawn in writing) within the objection period, together with their observations thereon, within the period of 28 days after the end of the objection period.

Dated this 08 day of November 2019

Signed: Gary Twell
Chair of Governors

EXPLANATORY NOTE

(This does not form part of the Notice but is intended to explain its general meanings)

St Mellons Church in Wales Primary School is a voluntary controlled school located Dunster Road, Llanrumney, Cardiff, CF3 5TP.

It is proposed to transfer the school to a new site on the new housing development at St Edeyrn's, increase the capacity from 105 places to 210 places and establish nursery provision at the school.

The school will remain a Voluntary Controlled School (a voluntary controlled school (**VC school**) is a state-funded **school** in England and Wales in which a foundation or trust (usually a Christian denomination) has some formal influence in the running of the school.

The Published Admission Number for St Mellons CiW Primary School is set at 15 places per year group, based on the accommodation currently available. If the school were to transfer to the new buildings on the St Edeyrn's site, the Published Admission Number would increase to 30 places in all year groups from September 2021.

The school would also extend its age range from 4-11 to 3-11 by opening a nursery class. The Admission Number for the new Nursery provision would be set at 48 part time places from September 2021.

Pupils on the roll of St Mellons CiW Primary School at the time of transfer (1 September 2021) would remain on the roll unless they wish to transfer to an alternative school.

The school would be in a position to increase the Number on Roll, admitting pupils from the St Edeyrn's development, the Old St Mellons community and other areas subject to parental preference and availability of places.

School Admission arrangements for Voluntary Controlled schools are normally administered by Local Authorities. Arrangements for the admission of pupils to St Mellons CiW Primary School were delegated to the school many years ago and this has been unchanged since.

The school's current oversubscription criteria can be seen at (www.stmellonsprm.cardiff.sch.uk)

The Governing Body has agreed that the Council take back responsibility for admission arrangements and has requested a transition period for three years from the time of the proposal being implemented in September 2021.

During the transition period, the existing 15 places per year group would be administered using the oversubscription criteria already in place, with the additional 15 places per year group administered by the Council in accordance with the admissions policy applicable to community schools in Cardiff for whom the Council is the Admissions Authority.

At the end of the transition period, from 2024/25, all places at the school would be administered by the Council in line with the admissions policy of community schools in Cardiff.

The Council's current oversubscription criteria for community schools can be seen at (www.cardiff.gov.uk/stmellonsCiWproposals).

Consideration would need to be given to the revision of catchment areas served by St Mellons Church in Wales Primary School and neighbouring schools in Llanrumney at the appropriate time.

Consultation on admission arrangements for the 2021/2022 school year will take place between 1 September 2019 and 1 March 2020 in accordance with the requirements of the Welsh Government's Admissions Code.

Any new school accommodation that may be required in the event of the proposal outlined above proceeding to implementation would meet with The Department of Education: Area guidelines for mainstream schools Building Bulletins which set out that the following facilities need to be included in any school:

- Teaching space: internal and external
- Halls/dining area
- Learning resource areas
- Staff and administration areas
- Storage
- Toilets and personal care
- Kitchen facilities
- Circulation, plant and internal walls
- Withdrawal areas to support small group working

In addition to a new school the section 106 agreement with the developer allows for a new community facility to be built. The positioning of the facility, size, layout and specification are to be finalised. It is proposed that the facility will be physically linked to the school.

St Mellons Church in Wales Primary School would benefit during school hours from being able to access the facility, subject to availability.

The management arrangements for the facility would need to be considered by the Governing Body of the school at the appropriate time. The management of the facility cannot incur net costs for the school.