

LAND & ASSET TEAM - GARAGE DOCUMENTS

APPLICATION FOR A GARAGE

Name: Mr/Mrs/Miss/Ms []

Address []

&

Postcode: []

Tel. No. []

Date of Birth: []

QUESTION 1

Are you a Cardiff County Council tenant (Do you live in a council property)?

[] Yes [] No

QUESTION 2

Are you currently renting a garage from the Council?

[] Yes [] No

QUESTION 3

if yes to above, please give the address

[]

QUESTION 4

Are you a disabled badge holder?

[] Yes [] No

QUESTION 5

Please state the site/s and area/s required.

Site [] Area []

Signed [] Date []

Note, you may only rent a garage providing there is no debt outstanding to Cardiff County Council

FOR OFFICE USE

House Rent Arrears

Yes [] No []

Amount []

Garage Rent Arrears

[] Yes [] No

Amount []

Date Registered

[][] [][] [][]

Date input

[][] [][] [][]

Officer Initials

[]

lworld application ref

[]

Advised

[]

The Garage Letting Criteria

- 1) The applicant has to be living in Cardiff, and priority will be given to residents within 1 mile of the garage site.
- 2) If no waiting list exists then garages are let on a first come first served basis.
- 3) The garage unit can only be used for storing a vehicle or items that are not of a flammable nature. Cardiff Council will not be held responsible for any damage that occurs to the contents of a garage and garage tenants are encouraged to take out their own insurance.
- 4) If a garage site serves a high-rise block of flats or the site is attached to a low-rise block of flats, then that particular garage is subject to the Local Garage Lettings Initiative (preference to be given to residents who currently live in the high rise/low rise block). If there is no one on the list who live in the blocks, then the remaining applicants on the waiting list will be considered in date order.
- 5) An applicant can only rent one garage unless there are no other applicants on the waiting list for the area.
- 6) The applicant may only rent a garage providing they have no debt outstanding to Cardiff Council.
- 7) The applicant is only allowed to park their vehicle in the garage and this does not entitle them to park on the forecourt in front of the garage.
- 8) The applicant cannot make any structural alterations to the garage.
- 9) The applicant cannot sub-let, exchange or part with possession of the garage.
- 10) Either party may terminate a garage tenancy at any point after giving 4 weeks notice. Tenants can do this at any Council Hub.
- 11) Cardiff Council reserve the right to reject garage applications for any reason they see fit.

PLEASE RETURN TO:

**Post: Land and Asset, PO Box 410 CARDIFF CF11 1FT
or
email: landandasset@cardiff.gov.uk**

This document is available in Welsh/Mae'r ffurflen hon ar gael yn Gymraeg

4.HANR.209	Issue 4	Nov 20	Process Owner: OM HSSLs	Authorisation: Chief Officer HANR	Page 2 of 2
------------	---------	--------	----------------------------	--------------------------------------	-------------