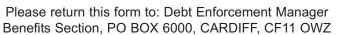
## **Cardiff Council**

# Overpayment Recovery **HARDSHIP FORM**





Title: Surname/Fa	mily Name:	First Name(s):			
National Insurance Number:		Address:			
Account Number:					
Post Code  Please provide details of <b>ALL</b> Income below :-					
INCOME/ BENEFIT	YOU	YOUR PARTNER	Please state if monthly or weekly		
Earnings: (net pay/ take home)	£	£			
Employers' name and address					
Payroll number					
Any other income	£	£			
Capital, savings and investments:	£	£	N/A		

## **EXPENDITURE / OUTGOINGS**

Outgoings	Amount Paid (without arrears)	Weekly or Monthly	If you have any arrears please indicate how much you pay	
Rent				
Mortgage				
Ground rent				
House insurance				
Water rates				
Gas				
Electricity				
Council Tax				
Housing Benefit Overpayment				
Food (including cleaning materials, toiletries etc)				
Television rental				
Television licence				
Home Telephone				
Mobile telephone				
Car : Approximate value of car: Petrol: Insurance: Tax:				
Bus fares				
Childcare charge				
School dinner money				
Clothes				
Loan				
Credit Card				
Other : please specify				
Other : please specify				
Other : please specify				
Other : please specify				

Please note that Cardiff County Council may request evidence of your income/expenditure and arrears, therefore early provision of this may help the decision making process.

## **ADDITIONAL INFORMATION**

to repay.							
Current Rate of Recovery (weekly)	£	New Rate Requested	£				
Please use the space below if you want to provide any further information.							
Declaration.							
I declare that the information I have given is true and accurate.							
Signed		Date:					
IF YOU ARE NOT THE CUSTOMER PLEASE COMPLETE THIS SECTION							
Name:							
Relationship to Custome	r /Organisation:						
Once your Hardship request has been received you should be sent written confirmation of the decision within 10 working days.							

If you have any difficulties in completing this form the following organisations may assist you.



Concern

CONSUMER CREDIT

Tel: 0800 138 1111

Tel: 029 2052 1052