

Cardiff Music Board Meeting

Meeting Summary

Monday 24 February 2020

Marketing Suite, Cardiff Castle, Castle St, Cardiff CF10 3RB

In attendance:

Adrian Field
 Andy Warnock
 Antwn Owen Hicks
 Bethan Elfyn
 Cllr Bradbury
 Cllr Huw Thomas

Daniel Minty
 Gavin Allen
 Gerwyn Evans
 Guto Brychan
 Helia Phoenix
 James Moore

Lauren Aldridge
 Liz Hunt
 Lucy Squire
 Michael Garvey
 Phil Sheeran
 Ruth Cayford
 Sarah Hemsley Cole
 Tumi Williams

Apologies:

Hannah Jenkins
 Heather Brown
 Jonathan Day
 Joe Jones

Jon Fox
 Nick Saunders

Minutes	
Minutes were approved by the Board.	ACTION: Approved minutes to be published.
Matters Arising	
<p>A discussion took place about the need for protocol to be established for the Board to collectively respond to/make public statements.</p> <p>Cllr Thomas wrote to Welsh Government who confirmed business rate reduction for grassroots venues are a devolved matter and there was a Wales specific approach in place.</p> <p>Gerwyn Evans confirmed the Welsh Government report into live music is due to be published in the next 2 months as all evidence has now been collated.</p> <p>Daniel Minty is creating a centralised listings for live music, due for completion in April 2020. He requested it is added as an agenda item to update at the next Board meeting.</p>	<p>ACTION: Council to establish formal protocol for external communication on behalf of the Board.</p> <p>ACTION: Ruth add as agenda item for next Board meeting.</p>
James Moore, Principal Planner (Projects)	
James introduced himself and his role as Principle Planner at Cardiff Council to the Board.	

<p>The Council are working towards a LDP review (Local Development Plan). The planning process will take 2-3 years and suggested a representative from Council Planning department can brief the Board when the public consultation rolls out.</p> <p>Economic Development Officers working on the Cardiff Music City work, will work with the Council’s Planning department to maximise opportunities to embed the Cardiff Music Strategy recommendations where possible.</p>	
<p>Cardiff Music City Festival update – Ruth Cayford, Culture & Creative Industries Manager, Cardiff Council</p>	
<p>Ruth Cayford confirmed the Council will make a public announcement in the Spring and information will be circulated to the Board in advance.</p> <p>Cllr Thomas welcomed the level of funding committed by Welsh Government.</p>	<p>ACTION: Circulate info on Cardiff Music City Festival</p>
<p>Parking Task & Finish subgroup update – Guto Brychan, Clwb Ifor Bach</p>	
<p>Guto Brychan updated the Board on behalf of the Parking Task & Finish subgroup who met at County Hall last week. Womanby St has been selected as a test case to review arrangements.</p> <p>Ruth Cayford noted that Council officers have proposed looking at a measure to implement a temporary TRO, also working on the steps that need to be taken for a more permanent solution.</p>	<p>ACTION: Guto Brychan to collate feedback from Womanby St venues.</p> <p>ACTION: Ruth Cayford to update on Council’s progress for TRO implementation at next Board meeting.</p>
<p>Music Officer update – Cllr Huw Thomas, Leader of Cardiff Council</p>	
<p>The Council budget has confirmed funding for the role of a Music Officer in the new financial year (2020/21). Cllr Thomas suggested the Board’s assistance to work with Council Officers to review a draft a Job Description that helps shape the role to deliver the Music Strategy recommendations and support the Cardiff Music Board.</p> <p>Cllr Bradbury recommended the Music Officer should be an internal Council representative supporting correspondence, communication and the work of the Board.</p> <p>Phil Sheeran suggested the Board invites Shain Shapiro to be involved in the process of developing the role of the Music Officer, to align with the Cardiff Music Strategy report.</p>	<p>ACTION: Officers to draft Job Description for Cardiff Music Officer in line with Cardiff Council HR regulations. Selected Board members and Sound Diplomacy will then help review the JD, role, responsibilities and work programme.</p> <p>ACTION: Ruth Cayford to draft press release in due course once JD has been finalised.</p>
<p>Education subgroup</p>	
<p>The Music Education Sub-Group members are Ruth Cayford, Heather Brown, Michael Garvey, Hannah Jenkins, Bethan Elfyn, Tumi Williams, Andy Warnock and Gavin Allen.</p> <p>The first Education subgroup meeting is scheduled to take place at</p>	<p>ACTION: Ruth Cayford to send report recommendations to Bethan to help draft an agenda.</p>

<p>10am on 26 March at the BBC HQ, Central Square. It was agreed for the subgroup to look at the Music Strategy Report's recommendations in the first instance, and be mindful of managing expectations in balancing resource with ambition.</p>	
<p>Venues Task & Finish subgroup</p>	
<p>Ruth Cayford emphasised the key focus for the subgroup is on audience development and the following Board Members agreed to form the subgroup with the presence of at least one Council officer per meeting to ensure minutes are documented: Ruth Cayford, Heather Brown, Antwn Owen-Hicks, Gavin Allen, Helia Phoenix, Daniel Minty, Guto Brychan and Liz Hunt.</p>	
<p>Creative Wales update – Gerwyn Evans, Welsh Government</p>	
<p>Pilot was launched on 29 January 2019. It's been well received by the industry so far. Welsh Government have launched a Grass Roots Music Fund. They only received 6 applications in this round but are expecting more applications in May.</p> <p>Creative Wales have conducted a research on Live Music Venues in which will be published next month, Gerwyn Evans will send details to Ruth Cayford to share with Music Board.</p> <p>Welsh Government have been recruiting internally and a new Head of Music will be appointed which will become a key conduit for the Music Cardiff Music Board and team.</p>	<p>ACTION: Gerwyn Evans will confirm final approved grants from the Grass Roots Music Fund in due course and pass onto Ruth to circulate to the Cardiff Music Board, along with the details of the WG research into Live Music Venues in Wales.</p> <p>ACTION: Gerwyn will share details with Ruth on the JD of the New Head of Music for Welsh Government.</p>
<p>AOB</p>	
<p>Cllr Thomas raised the issue of the UK government's new immigration law and its effect on permit restrictions for musicians as the UK leaves the European Union. It was noted that the Musicians' Union are lobbying for a 'Musician's passport' which would act in a similar way to a visa. Phil Sheeran added there would be a severe effect on International artists/musicians due to the cost and administration involved, particularly as no mechanism for help is currently available to venues and artists.</p> <p>Cllr Bradbury noted that Kevin Brennan MP and Jo Stevens MP have raised the issue of the new immigration law for musicians in parliament.</p> <p>Cllr Thomas requested Andy Warnock to brief the Board at the next meeting on the Musicians' Union role in resolving issues relating to permit restrictions for Musicians in the UK and Europe.</p> <p>Gamlins Music Shop is closing due the owner's retirement and Adrian Field suggested the Board acknowledge the owner's contribution to the local music scene.</p> <p>Next Board meeting: 18 May 2020</p>	<p>ACTION: Ruth Cayford to add briefing to agenda for next Board meeting.</p> <p>ACTION: Board draft statement for Gamlin's closure.</p>

