

Cardiff Music Board

Meeting Summary

16th December 2019

Room L, City Hall, Gorsedd Gardens Road, Cathays Park, CF10 3ND.

In attendance:

Adrian Field
 Andy Warnock
 Antwn Owen Hicks
 Bethan Elfyn
 Cllr Huw Thomas
 Cllr Peter Bradbury
 Daniel Minty
 Gavin Allen

Gerwyn Evans
 Guto Brychan
 Hannah Jenkins
 Heather Brown
 Helia Phoenix
 Jon Fox
 Joe Jones
 Lucy Squire

Michael Garvey
 Nick Saunders
 Phil Sheeran
 Ruth Cayford
 Sarah Hemsley-Cole
 Shain Shapiro
 Tumi Williams

Observers

Dave Harris –
 Communications, Cardiff
 Council

Lauren Aldridge – Project
 Support Officer, Cardiff
 Council

Jonathan Day – Operational
 Manager for Investment
 and Tourism

Welcome - Cllr Huw Thomas, Chair of Cardiff Music Board and Leader of Cardiff Council.	
<ul style="list-style-type: none"> Cllr Thomas welcomed and introduced the members of the Music Board (the Board). Cllr Thomas outlined that the Save Womanby Street Campaign was the impetus for instigating the Sound Diplomacy Report that has led to the establishment of the Board. Noted that many of the recommendations of the Sound Diplomacy study would be dependent on collaboration of, and direction from, the sector, and hence the need to establish the Board. 	
Role of Cardiff Music Board – Jonathan Day, Cardiff Council, Economic Development.	
<ul style="list-style-type: none"> Jonathan provided an overview of the Board’s Terms of Reference. Noted that members would be expected to abide by the Nolan Principles, and to respect the views and confidences of Board members. Noted that any declarations of interest would need to be recorded. Noted that a summary of meeting notes would also be made public. 	<p>ACTION: DECLARATION FORM TO BE CIRCULATED.</p> <p>ACTION: MEETING SUMMARY FORM TO BE CIRCULATED.</p>
The Sound Diplomacy Report - Shain Shapiro, President of Sound Diplomacy	
<ul style="list-style-type: none"> Shane provided an overview of the Sound Diplomacy report. Acknowledged that a main recommendation – to establish the Board – has been delivered. Important to consider the Music Officer role. Further priority is supporting access to financial opportunities for all organisations. 	

<ul style="list-style-type: none"> Noted that it is important for the board to focus on a number of key activities – elsewhere Music Boards have failed when they have attempted to tackle too many issues at once. 	
Responding to the Report – Jonathan Day, Cardiff Council, Economic Development.	
<ul style="list-style-type: none"> The Board considered the recommendations of the Sound Diplomacy report. Key issues that were raised to consider initially include: <ul style="list-style-type: none"> Parking issues – specifically access to venues for performers and the subsequent impact on venues. Licensing – looking at how consistent decisions can be made and communicated whilst reflecting statutory duties of public services. Music Officer – what will the role be and how can it be resourced? Promotion and market development – how can we promote the sector and raise audience numbers in Cardiff? 	<p>ACTION: ESTABLISH PARKING TASK AND FINISH GROUP</p> <p>ACTION: ESTABLISH LIVE MUSIC SAFETY FORUM</p> <p>ACTION: SUB-GROUP TO SCOPE RESOURCES TO SUPPORT MUSIC OFFICER POST</p> <p>ACTION: TASK AND FINISH GROUP TO LOOK AT PROMOTING CARDIFF AS A MUSIC CITY</p> <p>ACTION: SUB-GROUP TO LOOK AT MUSIC EDUCATION</p>
Signature Event – Ruth Cayford, Creative Industries & Culture Manager, Cardiff Council	
<ul style="list-style-type: none"> Ruth presented an overview of the proposed signature event. It was noted that there is a long-term ambition to establish an event that showcases both local talent, as well as bringing the world’s best talent to Cardiff. The event will capture a lot of current activity under an umbrella brand. There will also be a significant volunteer programme. Cardiff Council have applied for Welsh Government funding and are awaiting confirmation. 	<p>ACTION: TO UPDATE THE BOARD ON PROGRESS</p>
Creative Wales Update – Gerwyn Evans, Creative Wales, Welsh Government	
<ul style="list-style-type: none"> Gerwyn announced Creative Wales will launch on 29 Jan 2020 with a new internal department in Welsh Government, covering screen and TV, music A fund will be established for grassroots venues in January There is interest in the creation of a Music Hub 	
Future agenda items	
<ul style="list-style-type: none"> Noted that the Transport White Paper would be presented at a future Board meeting. 	
AOB	
<ul style="list-style-type: none"> Requested for email group to be set-up Requested for email address for queries to be established 	<p>ACTION: TO ESTABLISH EMAIL GROUP AND PUBLIC EMAIL ADDRESS FOR QUERIES</p>
Date and Venue of next meeting	
<ul style="list-style-type: none"> Monday 24 February 15:00 – 16:30, Marketing Suite, Cardiff Castle. CF103RB 	

