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# **School Admission Arrangements 2019-2020**

## **Consultation Document**

Consultation Period:  
**12 December 2017 – 30 January 2018**

This document can be made available in Braille.  
Information can also be made available in other community languages if needed.  
Please contact us on 029 2087 2720 to arrange this.

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## **Introduction**

This consultation is an opportunity for people to learn about proposed changes to the Cardiff Council School Admission Arrangements for the 2019/20 academic year.

It is your chance to ask questions and make comments that will be considered when the Council decides how to proceed.

**The information included in this consultation document should be considered in conjunction with the draft School Admissions Policy 2019/20 which is available to view / download at [www.cardiff.gov.uk/admissionarrangements](http://www.cardiff.gov.uk/admissionarrangements)**

## **Your Views Matter**

Your views matter and we want you to tell us what you think about the proposal. You can do this by:

- attending one of the drop in sessions:

<b>Date/Time</b>	<b>Venue</b>
Monday 08 January 2018 9am – 11am	Ely and Caerau Hub
Tuesday 09 January 2018 9am – 11am	Grangetown Hub
Wednesday 10 January 2018 10am – 12 noon	Llanishen Hub
Thursday 11 January 2018 3pm – 5pm	Penylan Library
Friday 12 January 2018 9am – 11am	*St Mellons Hub
Monday 15 January 2018 10am – 12 noon	Llandaff North and Gabalfa Hub
Tuesday 16 January 2018 3pm – 5pm	Star Hub
Wednesday 17 January 2018 12 noon – 2pm	Llanedeyrn Hub at The Powerhouse
Friday 19 January 2018 10am – 12 noon	Fairwater Hub

\*currently operating from St Mellons Enterprise Centre (directly opposite the hub)

- completing the online response form at [www.cardiff.gov.uk/admissionarrangements](http://www.cardiff.gov.uk/admissionarrangements) or
- contacting the School Organisation Planning Team on (029) 2087 2720, by e-mail to [schoolresponses@cardiff.gov.uk](mailto:schoolresponses@cardiff.gov.uk) or by post to Room 422, County Hall, Atlantic Wharf, Cardiff, CF10 4UW.

The closing date for responses to this consultation is **30 January 2018**. Responses received after this date will not be considered by the Council.

## **Explanation of Terms used**

**Admission Authority** – the body responsible for setting and applying a school's admission arrangements. The Council is responsible for setting and applying arrangements for community schools in Cardiff.

**Community Schools** – a maintained nursery, primary or secondary school for which a Local Authority has staffing, premises, and admissions responsibilities.

**Oversubscription Criteria** - the list of criteria an admission authority must adopt for its school(s) which are used only when the school is oversubscribed to assess which children will be offered a place.

**Equality Impact Assessment (EqIA)** – a process designed to ensure that a policy, project or scheme does not discriminate against any disadvantaged or vulnerable groups.

**Special Educational Needs (SEN)** - A child with SEN has a learning difficulty which requires special educational provision. A learning difficulty means the child has significantly greater difficulty in learning than most children of the same age or that the child has a disability that needs different educational facilities than those that the school generally provides for children.

**Funded Individual Health Plan (FIHP)** - FIHPs are assigned to children allocated nursery funding by the Early Years Assessment Panel or the Case Advisory Panel. Multi-agency panels allocate funding to a child with identified significant and/or complex needs, through an Individual Development Plan in order that the child may be supported to access their school entitlement.

**Academic Year**- the period of the year during which pupils attend school. The academic year runs from 1<sup>st</sup> September to 31<sup>st</sup> August in the following calendar year.

**Published Admission Number (PAN)** – the maximum number of children that the admission authority will admit to each year group in a school.

**Feeder School** – one of a group of primary schools working in an informal partnership with a local secondary school. Children attending a feeder school would have priority for admission to a secondary school over those not attending a feeder primary school.

**Welsh in Education Strategic Plan (WESP)** - Local Authorities in Wales are required to produce a Welsh in Education Strategic Plan which details how the outcomes and targets set out in the Welsh-medium Education Strategy will be achieved.

**Pupil Level Annual School Census (PLASC)** - In January of every year, verified information is collected by schools for submission to the Welsh Government. This includes the number of pupils enrolled in each school, their age group, home addresses, ethnicity and data on Welsh language, Free School Meals eligibility, Special Educational Needs and first language.

## **The role of Cardiff Council as Admissions Authority**

An Admission authority is the body responsible for setting and applying a school's admission arrangements.

Local Authorities are the admission authorities for community and voluntary controlled schools unless the function has been delegated in full to the governing body.

Governing bodies are the admission authorities for foundation schools and voluntary aided schools.

Within Cardiff there are 30 Admissions Authorities of which 23 are Primary School Governing Bodies, 6 are Secondary School Governing Bodies and 1 is the Council.

The Council is the Admissions Authority for the following:

- Community Nursery Schools/Nursery Classes in Community Schools
- Community Primary Schools
- Community Secondary Schools

Cardiff Council is committed to equality of opportunity and to eliminating unlawful discrimination. In respect of admissions to community schools, all pupils and prospective pupils are treated equitably, regardless of gender, race, ethnicity, culture, nationality, language, ability/disability or religious/non-religious belief.

When carrying out the admissions process, the Local Authority has to consider:

- Children are entitled to a part-time nursery place from the start of the term following their third birthday and must attend for five half days.
- Children are admitted to reception classes in the September following their fourth birthday.
- Children transfer to secondary education in the September following their eleventh birthday.
- All maintained schools must admit pupils up to their Published Admission Number.

Parents have the right to express a preference for their preferred schools; these will be considered individually and complied with wherever possible.

Some schools are oversubscribed which means they have more requests for places than there are places available. Where a school is oversubscribed preferences will still be considered but the oversubscription criteria set by the Council will be applied. When deciding which children to admit to a school, the Council applies the criteria as set out in its Schools Admissions Policy Document which is available to view/download at [www.cardiff.gov.uk/admissionarrangements](http://www.cardiff.gov.uk/admissionarrangements). Officers also examine all information provided and reasons put forward to support any expressed preferences.

If parents are dissatisfied with the result of an application for a particular primary or secondary school, an appeal may be submitted to the Independent Statutory School Admission Appeal Panel.

There is no right of appeal for admission to a Community Nursery School/Nursery Classes in Community Schools.



## **Cardiff's School Admission Arrangements 2018/19**

The admission criteria approved for admission to community nursery, primary and secondary schools in Cardiff in the 2018/19 academic year can be summarised as below.

Nursery	Primary	Secondary
Children in receipt of a Statement of Special Educational Needs (Statutory requirement for admission)		
Looked After Children/ previously Looked After Children	Looked After Children/ previously Looked After Children	Looked After Children/ previously Looked After Children
EYAP or CAP funded children	EYAP or CAP funded children	Sibling 'directed'
Sibling*	Sibling 'directed'	Catchment*
Compelling Medical /Compelling Social*	Catchment*	Compelling Medical /Compelling Social*
Closest proximity	Compelling Medical /Compelling Social*	Sibling*
Furthest from alternative	Sibling*	Closest proximity*
	Closest proximity*	Furthest from alternative
	Furthest from alternative	Premature admission
	Premature admission	
9 criteria and sub criteria	19 criteria and sub criteria	18 criteria and sub criteria

\*Each of the lower criteria are applied as sub criteria or tie breaker

Details of the full criteria can be found in the 2018/19 admissions arrangements at [www.cardiff.gov.uk/admissionarrangements](http://www.cardiff.gov.uk/admissionarrangements)

### **Background to proposed changes**

At its meeting on 16 March, 2017, the Council Cabinet received a report on the Council's School Admission Arrangements 2018/19. The arrangements had been consulted on and the report set out the views expressed during the consultation which largely related to school catchment areas and the demand for places/oversubscription of some schools in Cardiff.

The Cabinet agreed the School Admission Policy 2018/19 and authorised officers to consider further the Council's school admission arrangements including wider research into alternative options and the impact of each, in advance of consultation on the Council's School Admissions Policy 2019/20.

The Council subsequently engaged Professor Chris Taylor, Wales Institute of Social & Economic Research, Data & Methods (WISERD), Cardiff University, School of Social Sciences to undertake the research. The research report is available to view on the Council website [www.cardiff.gov.uk/admissionarrangements](http://www.cardiff.gov.uk/admissionarrangements)

At its meeting on 16 November 2017 the Cabinet considered a report on the research undertaken and authorised officers to consult on revised oversubscription criteria for admission to community nursery, primary and secondary education.

## **Relevant age groups for School Admission Arrangements 2019/2020**

Admission Authorities are required to review their School Admission Arrangements annually.

The Council is proposing changes to the school admission arrangements for admission to community schools in Cardiff for the 2019/20 academic year.

The age groups relevant to the implementation of the Council's School Admission Policy 2019-20 are:

### **Admissions to Community Nursery Schools and Nursery Classes:**

Children born between 1<sup>st</sup> September 2015 – 31<sup>st</sup> March 2017

### **Admissions to Community Primary School - Pupils entering Reception:**

Children born between 1<sup>st</sup> September 2014 – 31<sup>st</sup> August 2015

### **Admissions to Community Primary School - Late / In-Year applications to Primary School:**

Children born between 1<sup>st</sup> September 2008 – 31<sup>st</sup> August 2015

### **Admissions to Community Secondary Schools - Pupils entering Year 7:**

Children born between 1<sup>st</sup> September 2007 – 31<sup>st</sup> August 2008

### **Admissions to Community Secondary Schools - Late / In-Year applications to Secondary School:**

Children born between 1<sup>st</sup> September 2003 - 31<sup>st</sup> August 2008

## 2019/20 School Admission Arrangements for consultation

### Admission to Nursery education and admission to Primary education

The Council is consulting on the implementation of the below oversubscription criteria for admission to nursery education and to primary education respectively:

<b>Admission to Nursery education</b>	<b>Admission to Primary education</b>
Children in receipt of a Statement of Special Educational Needs (Statutory requirement for admission)	
Looked After Children / Previously Looked After Children	Looked After Children / Previously Looked After Children
Children in receipt of a Funded Individual Healthcare Plan	Children in receipt of a Funded Individual Healthcare Plan
Children who have a brother or sister attending the school	Children resident in the school's defined catchment area AND with compelling medical or compelling social grounds
Children with compelling medical or compelling social grounds	Children resident in the school's defined catchment area AND who also have a brother or sister attending the school
Other children with priority given to those living nearest the school	Children resident in the school's defined catchment area
	Children with compelling medical or compelling social grounds
	Children who have a brother or sister attending the school
	Other children with priority given to those living nearest the school
<b>Tie breaker: priority given to those living nearest the school</b>	<b>Tie breaker: priority given to those living nearest the school</b>

The proposed changes for admission to nursery and primary education, compared to the arrangements for 2018/19, relate to the following criteria:

#### **Nursery**

- Amendment of the EYAP/CAP funding criterion to become FIHP
- Removal of the furthest from alternative school criterion
- Replacing the use of lower criteria as a tie breaker with proximity of school to home address as a tie breaker within all criteria

#### **Primary**

- Amendment of the EYAP/CAP funding criterion to become FIHP
- Removal of the directed sibling criterion
- Removal of the furthest from alternative school criterion
- Removal of the premature admission criterion
- Replacing the use of lower criteria as a tie breaker with proximity of school to home address as a tie breaker within all criteria

## Admission to Secondary education

The Council is consulting on two oversubscription criteria options for admission to secondary education, as set out below:

Secondary: Option A	Secondary: Option B
Children in receipt of a Statement of Special Educational Needs (Statutory requirement for admission)	
Looked After Children / Previously Looked After Children	Looked After Children / Previously Looked After Children
Children in receipt of a Funded Individual Healthcare Plan	Children in receipt of a Funded Individual Healthcare Plan
Children resident in the school's defined catchment area AND with compelling medical or compelling social grounds	Children resident in the school's defined catchment area AND with compelling medical or compelling social grounds
Children resident in the school's defined catchment area AND who also have a brother or sister attending the school	Children resident in the school's defined catchment area AND who also have a brother or sister attending the school AND in attendance at linked feeder primary school
Children resident in the school's defined catchment area	Children resident in the school's defined catchment area AND who also have a brother or sister attending the school
Children with compelling medical or compelling social grounds	Children resident in the school's defined catchment area AND in attendance at linked feeder primary school
Children who have a brother or sister attending the school	Children resident in the school's defined catchment area
Other children with priority given to those living nearest the school	Children with compelling medical or compelling social grounds
	Children who have a brother or sister attending the school
	Other children with priority given to those living nearest the school
<b>Tie breaker: priority given to those living nearest the school</b>	<b>Tie breaker: priority given to those living nearest the school</b>

The proposed changes for admission to secondary education, compared to the arrangements for 2018/19, relate to the following criteria:

### Secondary

- Removal of the directed sibling criterion
- Removal of furthest from alternative school criterion
- Removal of the premature admission criterion
- Inclusion of attendance at a feeder primary school (**under Option B only**)
- Inclusion of Children with Funded Individual Health Plans (FIHP)
- Replacing the use of lower criteria as a tie breaker with proximity of school to home address as a tie breaker within all criteria

An explanation of these changes, and the impact of these changes, is set out on page 10.

## **Impact of the proposed changes to criteria**

### **Proposed inclusion of Funded Individual Healthcare Plan (FIHP) criterion**

FIHPs are assigned to children allocated nursery funding by the Early Years Assessment Panel or the Case Advisory Panel. Multi-agency panels allocate funding to a child with identified significant and/or complex needs, through an Individual Development Plan in order that the child may be supported to access their school entitlement.

### **Proposed removal of 'Directed Sibling' criteria**

These criteria were included by the Council within the admissions arrangements as measures to mitigate the difficulties faced by parents when unable to admit their child to their former catchment area school, and to reduce the impact of catchment area changes and/or the outcome of school reorganisations.

Few applications (0.06% for all school preferences) submitted for entry to school in 2017 were on the basis of meeting these criteria, which may be an indication of the criteria not being sufficiently clear or well understood by parents. A total of seven places were allocated under these criteria for entry to school in 2017, four of which would have been admitted under an alternative criteria.

Since the 'directed sibling' criteria were introduced, there have been a number of developments to the Council's admissions process (as a result of changes to the School Admissions Code) including the ability to submit multiple preferences.

Although some pupils benefit by securing places where they meet one of the 'directed sibling' criteria, these pupils are prioritised over those children currently resident within the catchment area of a school. This causes resource planning issues for some schools and, as a consequence of admitting pupils under these criteria, some in-catchment pupils may be unable to attend their catchment area school.

### **Proposed removal of 'Furthest from Alternative School' criterion**

The criterion giving priority to children living furthest away from the nearest available alternative school is very rarely required and is used only when all higher criteria are matched by two or more pupils. The improved determination of closest proximity criterion from 2 decimal places to 4 decimal places further decreases the likelihood of this criterion being considered and its inclusion is therefore unnecessary. There were no places allocated for Reception or Year 7 under this criterion for the September intake in 2017.

### **Proposed removal of 'Premature Admission' criterion**

Premature admission could reasonably be removed from oversubscription criteria. There were no places allocated for Reception or Year 7 under this criterion for the September intake in 2017.

### **Proposed inclusion of a 'Feeder School' criterion (Under Secondary Option B only)**

Attendance at a feeder school was last operated as an oversubscription criterion in Cardiff in the 2000/2001 entry year.

The criterion 'attendance of a pupil at a feeder school' is clear and easily understood, and there is a benefit of continuity for pupils and for those linked schools operating this criterion.

The re-introduction of such a criterion in Cardiff may however cause a number of difficulties for parents, particularly those moving into an area after entry to primary education where primary schools are already fully subscribed, or for those pupils resident in catchment area at entry to primary education who have been unsuccessful in their application for admission to a feeder school.

Adding designated feeder schools as an oversubscription criteria below residence in the catchment criteria of a school would give priority to those pupils in attendance at such feeder primary schools above those pupil who live in closer proximity to a secondary school but who do not attend a feeder primary school.

Analysis undertaken on the cohort of pupils who were allocated places in the initial round of admissions for entry to secondary education in 2017 identified how many pupils were allocated by meeting each criterion. The analysis further considered how this may be affected by the inclusion of a new criterion for those children who are resident within a school's catchment area and who are also attending an in-catchment feeder school.

For the purpose of analysis, the schools whose catchment area is nested within the catchment area of the secondary school were considered to be the 'feeder schools'. Uniquely, Llanishen Fach Primary School's catchment area is nested within the catchment are for both Llanishen High School and Whitchurch High School.

The impact of including a criterion which would have given priority to pupils attending a feeder school in the 2017/18 intake would vary, but would have the effect of prioritising some pupils who are resident within the catchment area of the school and attending a feeder school over those who reside in catchment but live significantly closer to the school.

The analysis considered the impact on admissions to the five community secondary schools (Cardiff High School, Fitzalan High School, Llanishen High School, Radyr Comprehensive School, Ysgol Gyfun Gymraeg Plasmawr) which were oversubscribed for entry to Year 7 in September 2017.

First choice preferences were analysed to establish the number of applicants from feeder schools who would have been offered places at their preferred secondary school.

A comparison between the pupils admitted to these schools under the sibling criteria in 2017 found that all pupils admitted under this criteria would also have been admitted had a feeder school criterion been in place.

With regard to the individual schools, the places offered at Cardiff High School in the first round of allocation would have included 213 pupils who attended a feeder school. If criteria including priority for pupils residing within the catchment area and also attending a feeder school had been included, 33 children attending feeder schools who had been refused places in 2017 would have been admitted under this alternative set of criteria, and as a consequence 33 children resident within catchment but attending non-feeder schools would not have been allocated a place at the school.

Those pupils who were resident within the catchment area of Cardiff High School who were allocated a placed based on being resident within the catchment area and proximity only, and who were not attending a feeder school, would have been refused admission to the school if their home address was more than 0.268 miles from the school in the initial allocation round for admission.

The places offered at Fitzalan High School in the first round of allocations would have included 260 pupils who had attended a feeder school. If criteria including priority for pupils residing within the catchment area and also attending a feeder school had been included, 17 children attending feeder schools who had been refused places in 2017 would have been admitted under this alternative set of criteria, and as a consequence 17 children resident within catchment but attending non-feeder schools would not have been allocated a place at the school.

Those pupils who were resident within the catchment area of Fitzalan High School who were allocated a place based on being resident within the catchment area and proximity only, and who were not attending a feeder school, would have been refused admission to the school if their home address was more than 1.278 miles from the school in the initial allocation round for admission.

The places offered at Llanishen High School in the first round of allocation would have included 238 pupils who had attended a feeder primary school. If criteria including priority for pupils residing within the catchment area and also attending a feeder school had been included, 23 children attending feeder schools who had been refused places in 2017 would have been admitted under this alternative set of criteria, and as a consequence 23 children resident within catchment but attending non-feeder schools would not have been allocated a place at the school.

All pupils resident within the catchment area of Llanishen High School, and who were not attending a feeder primary school, would have been refused admission to the school in 2017.

There would have been no impact on the places offered at Radyr Comprehensive School or Ysgol Gyfun Gymraeg Plasmawr in the first round of allocations.

The impact of including such a criterion would vary by area and from year to year but the extent of this impact is closely related to the relative capacities of secondary schools and primary schools within their catchment, and the pupil populations within catchment areas.

Based on an analysis on the January 2017 PLASC data and respective secondary school place availability, 39% (1,656 pupils) of the then Year 4 age group (4,266 pupils) who will be promoting to high school in September 2019 were not attending a feeder primary school. Pupils within this group of who do not meet a higher criterion, such as the attendance of a sibling or compelling medical/ social grounds, could not meet criterion 4 or criterion 6 if Option B were to be implemented.

## **Quality and Standards**

The Council published its vision for education in Cardiff – Cardiff 2020: a renewed vision for education and learning in Cardiff in June 2016. This sets out the Council's commitment to equality of opportunity; working openly and collaboratively; raising aspirations of, and expectations for learners and embracing diversity.

It is not anticipated that there will be any negative impact on the quality of standards of education or the delivery of curriculums as a result of these proposals.

## **How would Special Educational Needs (SEN) provision be affected?**

Schools in Cardiff receive delegated funding to enable them to provide extra support and focussed interventions for pupils who have SEN.

These proposals would have no negative effect on SEN provision at the schools and the schools would continue to provide SEN support for pupils appropriate to the level of need.

## **Equality Matters**

The Equality Impact Assessment (EqIA) for the proposed admissions criteria is available to view on the Council website via the link below:

[www.cardiff.gov.uk/admissionarrangements](http://www.cardiff.gov.uk/admissionarrangements)

The EqIA specifically considers how the proposal may affect pupils with protected characteristics, and also how proposals may impact upon the Welsh language.

As set out in the EqIA differential impact could occur where:

- priority is given in relation to Special Educational Needs which support pupils with disabilities that are also learning difficulties
- priority is given to applicants for whom compelling medical and/or compelling social grounds could be evidenced indicating particular needs.

Furthermore, in areas of popular / fully subscribed schools, the inclusion of a 'feeder school' secondary school oversubscription criterion would:

- Potentially benefit those families most able to secure a primary school place at their catchment area primary school at an early stage.
- Potentially disadvantage pupils that move into a catchment area of a fully subscribed school at a later stage, as they may be unable to gain admission to their local school.

An analysis comparing pupils enrolled in primary school at Reception Year in January 2011 to data for the same cohort of pupils in Year 6 in January 2017 also noted that differential impact could occur if a 'feeder school' criterion is introduced:

- Approximately 1 in 7 pupils living in their local catchment area at the point of transfer to secondary school could be disadvantaged by the introduction of a feeder criterion owing to the fact they moved into catchment later in the primary phase
- Black / African / Caribbean / Black British pupils, Traveller families (although the sample size is small) and other ethnic groups would potentially be disadvantaged as they are less likely to be on roll in a primary school from Reception to Year 6.

The reasons for moving into catchment during the primary phase are varied, these include immigration from outside the city, internal relocation within Cardiff associated with affordability and availability of appropriate properties etc.

The employment of a feeder school criterion whilst applying in practice to all pupils equally has the effect of discriminating against populations that experience a higher degree of mobility. If a particular group demonstrating a higher degree of mobility is disproportionately over-represented this group could be judged to be disadvantaged (indirect discrimination).

In order to prevent a differential impact on the basis of length of time pupils have lived in the catchment area and/or whether they were able to secure admission to a feeder school as a result of residing in the area at the point of application, the Council could implement admissions criteria as set out in Option A, which does not rely on feeder criterion (both options use proximity).

The Council will consider the outcomes of the consultation before the final admission criteria are determined.

### **Impact of the proposed changes to criteria on the Welsh Language**

It is not anticipated that there will be any differential impact on the Welsh Language as a result of proposed changes to oversubscription criteria.

The teaching of Welsh within an English-medium setting is subject to the requirements of the National Curriculum. This would not change.

As set out in The Cardiff 2020 A Renewed Vision for Education and Learning document, the Council will continue to provide more Welsh medium school places in line with the Welsh in Education Strategic Plan (WESP) for Cardiff. Officers are monitoring birth rates, the yield from proposed housing and the patterns of take up in Welsh-medium provision at primary and secondary age with a view to bringing forward appropriate plans to meet any increased demand.

### **Considering Community Impact**

There is a need for a fairer, more equitable system of allocating school places in Cardiff without impacting adversely on the community.

It is the Council's view that the implementation of Secondary Option B could have some limited potential negative impact on some communities in Cardiff. Reference is made to the potential impact on certain ethnic groups in the Equality Matters section.

The inclusion of a 'feeder school' secondary school oversubscription criterion would, in areas of popular / fully subscribed primary schools, benefit those families most able to secure a feeder school place at their catchment area primary school at an early stage.

Analysis undertaken to compare PLASC (pupil census) data of pupils enrolled in primary school at Reception Year in January 2011 to PLASC data for the Year 6 cohort in January 2017 indicates that pupils in receipt of FSM are almost three times (29.1%) as likely to transfer from their catchment area school within their primary education phase as those not in receipt (10.8%), and would therefore be less likely to meet the requirements of a 'feeder school' criterion.

<b>Free School Meals (FSM)</b>	<b>Rec from Sept 2010</b>	<b>Yr6 from Sept 2016</b>	<b>% Remaining</b>
In receipt of FSM	330	234	70.9%

Not in receipt of FSM	1389	1239	89.2%
<b>Total</b>	<b>1719</b>	<b>1473</b>	<b>85.7%</b>

Officers would work with any community group to ensure that the proposal avoids negative impacts wherever possible.

The schools subject to the proposal are existing schools which offer a range of after school activities and may have community organisations offering services from the school facilities. It is not anticipated that there would be a negative impact on any of these activities.

### **Catchment Area Arrangements**

Achieving a better match between the supply of and demand for school places can be achieved through careful consideration of populations relative to the size and location of the schools across Cardiff.

The Council has submitted a Band B 21<sup>st</sup> Century Schools capital funding bid to the Welsh Government which contains proposals for the reorganisation of some school provision. Consideration would need to be given to any changes to the sizes of schools which may be brought forward through the 21<sup>st</sup> Century Schools Programme.

To determine new catchment area arrangements based on current populations and school provision ahead of this would be imprudent as, if changes were to be made to school sizes, catchment areas may need to be amended further within a short period of time.

There are no changes to catchment area boundaries proposed for the 2019/20 academic year. The Council is committed to making catchment area changes at a point where the future pattern of schools has been determined.

### **Transport Matters**

The Council is committed to facilitating sustainable transport within Cardiff. One of the most important areas of attention in this regard is with respect to how parents and children travel to and from their school.

The traffic implications of proposed oversubscription criteria are not known. However, the Council recommends that children are able to travel to and from their school using a sustainable mode of transport. One of the biggest factors that facilitates this is the proximity of the children to the school.

### **Learner Travel Arrangements**

Under these proposals there are no plans to change the Council's policy on the transport of children to and from schools. The Council's transport policy for school children can be viewed on the Council's website ([www.cardiff.gov.uk](http://www.cardiff.gov.uk)).

### **What Happens Next?**

#### **Consultation Period – 12 December 2017 to 30 January 2018**

Please see page 17 for further details of how to respond and make your views known.

The feedback from consultees will be collated, with issues summarised and the Council's appraisal of issues raised. This will form part of the Admission Arrangements Consultation Report that will be published on the City of Cardiff Council website for all persons to view prior to consideration by the Council's Cabinet.

Hard copies of the report can be obtained on request by using the contact details in this document.

**CONSULTATION RESPONSE FORM**  
**(Proposed Community School Admission Arrangements 2019-20)**

Your views matter. Please tell us what you think about the proposal by:

- Completing the online response form, which can be found at [www.cardiff.gov.uk/admissionarrangements](http://www.cardiff.gov.uk/admissionarrangements) or;
- E-mail your views to: [schoolresponses@cardiff.gov.uk](mailto:schoolresponses@cardiff.gov.uk) or;
- Completing and returning this questionnaire to the address given at the bottom of the form

**Please note that all comments sent in writing or by e-mail must contain the full name and full postal address of the person making the comments.**

**The closing date for responses to this consultation is 30 January 2018. Responses received after this date are unable to be considered by the Council.**

Responses received from consultees will be considered as part of the Admission Arrangements Consultation Report.

Any responses received can be requested under the Freedom of Information Act and may have to be made public, however any information that would identify an individual such as an e-mail address, name or postal address would be removed.

Do you support the proposed 2019/20 school admission arrangements?

Nursery	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Primary	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Secondary	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If you support the proposed arrangements, which secondary option do you prefer?

Option A

Option B

If you support the proposed changes, please give your reasons why

If you do not support the proposed changes, please give your reasons together with any changes or alternatives that you would like to suggest.

Name: .....

Address: .....

.....

Postcode: .....

E-mail Address: .....

Date: .....

- Your status: Governor
- Parent
- Pupil
- Staff

Other (please specify) .....

If Pupil/Parent: Which year group are you /is your child in currently?

- |             |                          |        |                          |         |                          |
|-------------|--------------------------|--------|--------------------------|---------|--------------------------|
| Pre-Nursery | <input type="checkbox"/> | Year 3 | <input type="checkbox"/> | Year 8  | <input type="checkbox"/> |
| Nursery     | <input type="checkbox"/> | Year 4 | <input type="checkbox"/> | Year 9  | <input type="checkbox"/> |
| Reception   | <input type="checkbox"/> | Year 5 | <input type="checkbox"/> | Year 10 | <input type="checkbox"/> |
| Year 1      | <input type="checkbox"/> | Year 6 | <input type="checkbox"/> | Year 11 | <input type="checkbox"/> |
| Year 2      | <input type="checkbox"/> | Year 7 | <input type="checkbox"/> |         |                          |

Is your child attending a Welsh-medium school? Yes  No

What school(s) are you/is your child attending? .....

Thank you for your comments. Please return this form to arrive by **30 January 2018** to:

School Organisation Planning Team

Room 422

County Hall

Atlantic Wharf

Cardiff

CF10 4UW