Formal consultation to increase the capacity of

St Cadoc’s Catholic Primary School

November 2018
1. DESCRIPTION AND BENEFITS
   - Description of the proposal
   - Projected timetable for statutory procedures
   - Projected timetable for implementation of the proposals
   - Proposed interim arrangements which might be necessary for implementation
   - Expected benefits/ Risk
   - Consideration of Alternatives
   - Information on any changes to learner travel arrangements

2. DETAILS OF AFFECTED SCHOOLS
   - Details of local schools which may be affected
   - Number of pupils on roll currently/ previous four annual school censuses
   - 5 year forecasts of pupil rolls
   - Pupil places capacity of all existing schools likely to be affected by the proposals
   - Quality of accommodation at all existing schools likely to be affected by the proposals including reference to the condition category of the school as identified by the 21st Century Schools Survey;
   - Language medium of all existing schools likely to be affected by the proposals

3. QUALITY AND STANDARDS IN EDUCATION
   - Likely impact of the proposals on the quality of: outcomes, provision, leadership and management
   - Information from the most recent Estyn reports for each school likely to be affected;
   - Likely impact of the proposals on the ability of school or schools which are the subject of the proposals or any other school which is likely to be affected, to deliver the full curriculum at the foundation phase and each key stage of education.

4. FINANCE/ LAND AND BUILDINGS
   - Financial costs of the proposal and any potential savings (including where appropriate the current costs per pupil and the projected costs upon completion) – capital and recurrent (including school transport and staff costs);
   - The sources from which capital funding will be provided; how any capital receipts or recurrent costs savings will be deployed; details of any potential transfer or disposal of land or buildings that may need to occur as a result of the proposals.

5. CONSULTATION DETAILS
   - Details of how people can make their views known
   - Details of how people can ask further questions about the proposals;
   - Details on how responses to consultation will be dealt with
   - An explanation of the publication process, the making of objections and determination of published proposals;
   - A pro-forma questionnaire for comments/ responses
1. DESCRIPTION AND BENEFITS

The purpose of the Consultation Document
The Governing Body of St Cadoc's Catholic Primary would like to increase the admission number of the school to allow for up to 60 pupils in each year group (Reception to Year 6) from September 2019.

We would like to know what people think about the proposed change.

The consultation is your chance to ask questions and make comments that will be considered when the Governing Body decides how to proceed.

The consultation starts on **Monday 05 November 2018 and ends at midnight on Monday 17 December 2018.**


The Proposal
St Cadoc's Catholic Primary School is a growing school that serves the Catholic community of Llanrumney.

The school’s current admission number is 45 pupils in each year group (Reception to Year 6), with a 48 place nursery.

It is proposed to make changes to the way in which accommodation at the school is used which would allow for up to 60 pupils in each year group (Reception to Year 6) from September 2019. Also, this consultation includes expanding the capacity of St Cadoc’s Nursery to 64 place, 32 FTE.

This is subject to the proposed closure of Glan-yr-Afon Primary School put forward by Cardiff Council going ahead.

In the event that the proposal to close Glan-yr-Afon Primary School is not progressed, the proposed change to the admission number would be withdrawn.

What does the consultation process entail?
The consultation process provides an opportunity for people to learn about the proposal and to ask questions and make comments that will be recorded and considered when the Governing Body decides how to proceed.

The consultation process includes public consultation events (drop in sessions) at St Cadoc’s Catholic Primary School which will provide an opportunity to meet with the governors and staff to discuss the proposals.

Drop in dates

- Tuesday 20th November 9.15 am
- Tuesday 20th November 3.30pm
How can you find out more and make your views known?

Your views matter and we want you to tell us what you think about the proposal. You can do this by:

- The consultation document which is available electronically on the School website (www.stcadocs.com) and the Cardiff Council website (www.cardiff.gov.uk/ENG/resident/Schools-and-learning/Schools/21st-Century-Schools/Keep-up-to-date-and-contact-us/Pages/default.aspx);
- Attending one of the drop in sessions at the school where governors and staff will be available to discuss the proposal;
- Completing the consultation response form which can be found at the end of this document;
- By post to St Cadoc’s Catholic Primary School, Shaw Close, Llanrumney, Cardiff, CF3 5NX; or
- By e-mail to: stcadocsprm@cardiff.gov.uk

Please note that all comments sent in writing or by e-mail must contain the full name and full postal address of the person making the comments. The closing date for responses to this consultation is 17 December 2018*.

* Please note that responses received after this date will not be considered by the Governing Body.

Who will we consult with?

- Teachers, staff and the governing body of St Cadoc’s Catholic Primary School;
- Parents, carers and guardians of pupils attending St Cadoc’s Catholic Primary School;
- Pupils of St Cadoc’s Catholic Primary School;
- Cardiff Council
- Neighbouring Authorities
- The Church in Wales and Roman Catholic Diocesan.
- The Headteacher and governing body of the following primary schools:
  - Glan-yr-Afon
  - Bryn Hafod
  - Pen Y Bryn
  - St. Mellon’s Church in Wales
  - Ysgol Bro Eirwg
  - Ysgol Pen y Pil
- The headteacher and governing body of the following high schools:
  - St Illtyd’s Catholic High School
  - Eastern High School
- The Welsh Ministers
- Ward Councillors
- Assembly Members (AMs) and Members of Parliament (MPs) representing the area
- Estyn;
- Teaching and staff trade unions representing teachers and staff at St Cadoc’s Catholic Primary School;
- The Central South Wales Consortium;
• Local Authority Transport departments; The Police and Crime Commissioner for Cardiff;
• Childcare Providers;
• Wales Pre-School Providers Association;
• National Day Nurseries Association; and
• Flying Start.

Why are we proposing the change?
St Cadoc's Catholic Primary School was opened in 1958 as a 60 pupils per year group school (Reception to Year 6) to serve the Catholic community of Llanrumney.

St Cadoc's Catholic Primary School is a Voluntary Aided school. This means it is in charge of admitting its own pupils.

The Governing Body of St Cadoc's Catholic Primary School controls how to use the space in the school.

Due to a decrease in the demand for primary school places in the Llanrumney area, the school reduced its capacity to 30 pupil places per year group.

However, the school has seen an increased demand for places over the past ten years. The current admission number in each year group is 45, with the majority of year groups at or near capacity and a minority of year groups over-subscribed and/or with waiting lists.

The capacity of a primary school is the number of places available in all age groups from Reception to Year 6, for children aged four to eleven. Many schools, including St Cadoc’s, also have places in nursery classes.

The Admission Number of a school is the number of pupils that can be admitted in each year in a school.

The capacity and admission number of a school are based on how classrooms and other spaces in the school are used for teaching and learning.

The school currently uses some classrooms for other purposes to make best use of them. This has allowed the school’s current capacity to be assessed at 315 places with an Admission Number for each year group of 45 places.

If all classrooms at St Cadoc's Catholic Primary were used for teaching, the school’s admission number could increase to 60 places and the total capacity could be at least 420 places (Reception to Year 6) with a 64 place nursery.

In the Llanrumney area there are currently a much greater number of places in primary schools than pupils who wish to attend those schools. This has been the case for a number of years. Although the number of children living in Llanrumney has increased, there are still many more places than are needed.

Cardiff Council is proposing to remove some of the surplus (empty) schools places in schools in Llanrumney and has consulted on a proposal to close Glan-yr-Afon Primary School from September 2019.
Over the past year 16 pupils have transferred from Glan-yr-Afon to St Cadoc’s across all year groups.

If the proposal to close Glan-yr-Afon School from September 2019 goes ahead, the pupils from the school would need to apply for places at other schools.

St Cadoc’s current admission number would only allow for a small number of available places across the school and there would not be any available places in a minority of year groups for the transfer of pupils from Glan-yr-Afon Primary School whose parents would prefer a Catholic education, in the event of Glan-yr-Afon Primary School closing.

Increasing the number of places to 60 would allow for additional children to be admitted to the school in all year groups.

What are the benefits of the proposal?
The following benefits would be expected to result from this proposal:

- To allow for parental preference for a faith-based education in all year groups to be met if the proposal to close Glan-yr-Afon Primary School goes ahead.

- When compared with smaller schools, the scale of a two form entry primary school permits greater flexibility and opportunity for pupils due to an extended, more enhanced and secure financial resource base.

- A two form entry school can provide a greater degree of stability at all levels of leadership including maintaining a full and stable complement of school governors.

- The ability to employ more teaching and support staff would allow the two form entry school to cover a wider range of curriculum expertise.

Potential disadvantages of the proposal
- The proposal could result in potential increased traffic congestion around the school site at drop off/pick up times. The school is currently devising a Travel Plan and the Governing Body would continue to work with the Council on improvement to parking and traffic in the area to minimise any potential disruption.

- Changes to any existing accommodation could cause some disruption; however, experience shows that this can be kept to a minimum and children’s education does not suffer.

Risks associated with the proposal
- The proposal has been developed based on an assumption that any minimal funding required for the increased capacity would be provided by Cardiff Council.

- There is a risk that the expected number of pupils entering each year group does not materialise. The Governing Body has requested support from the Council to ensure projections are kept under review and the Council and Governing Body would respond to any such changes in demand accordingly, including financial support.
Alternatives considered
The only alternative is to maintain the current position of a capacity of 45 pupil places in each year group (Reception to Year 6), with a 48 place nursery.

Admissions and catchment arrangements
This consultation proposes to change the way space within the school is used to allow for an admission number of 60 in each year group.

The Governing Body is the Admission Authority and the school's Admission and Over-subscription Policy would apply.
There are no proposed changes to catchment areas as part of this proposal.
2. DETAILS OF AFFECTED SCHOOLS

Information about St Cadoc’s Catholic Primary School
St. Cadoc’s is a growing school with a current published admission number of 45 pupils per year. The school currently provides English medium education for up to 315 children between 4 and 11 years in 11 classes (2 x Reception classes and 9 mixed classes across all other year groups).

There is also nursery provision at the school which was established in 2012. The nursery was established as 32 place, 16 Full Time Equivalent (FTE) place provision and is significantly over-subscribed annually.

In September 2018 the Nursery increased its capacity to 48 (24 FTE) places.

Table 1 provides information on the recent number of roll data and projected number on roll data:

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>St Cadoc’s Primary School R-Y6</td>
<td>315</td>
<td>256</td>
<td>253</td>
<td>272</td>
<td>271</td>
<td>272</td>
<td>266</td>
<td>257</td>
<td>250</td>
<td>246</td>
<td>230</td>
</tr>
</tbody>
</table>

Table 2 shows the number on roll and surplus places at St. Cadoc’s Catholic Primary School at 5th November 2018

| Table 2 |
|---------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| School | Year Group | Whole school |
|--------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
|         | N | R | 1 | 2 | 3 | 4 | 5 | 6 | 363 | 347 | 16 |
| St Cadoc’s Catholic Primary School Capacity | 48 | 45 | 45 | 45 | 45 | 45 | 45 | 45 | 45 | 363 |
| NOR | 48 | 45 | 36 | 42 | 49 | 40 | 44 | 43 | 347 |
| Surplus places | 0 | 0 | 9 | 3 | -4 | 5 | 1 | 2 | 16 |
| % surplus places | | | | | | | | | 4.4% |
Information about local schools

Primary school places in the Llanrumney area are provided by several schools.

There are two faith schools:

- St Cadoc’s Catholic Primary School
- St Mellon’s Church in Wales Primary School

There are three English-medium community primary schools:

- Bryn Hafod Primary School
- Glan-yr-Afon Primary School
- Pen y Bryn Primary School

Welsh-medium education is available at Ysgol Bro Eiwg and Ysgol Pen Y Pil, which serve parts of Llanrumney, Rumney, Trowbridge and Old St Mellons.

Table 3 shows details of the current number of places available at schools serving Llanrumney:

<table>
<thead>
<tr>
<th>Name of School</th>
<th>Current Published Capacity (age 4-11)</th>
<th>Places per year group (age 4-11)</th>
<th>Nursery places</th>
<th>Language medium and Category of School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryn Hafod Primary School</td>
<td>420</td>
<td>60</td>
<td>64</td>
<td>English-medium community school</td>
</tr>
<tr>
<td>Glan-yr-Afon Primary School</td>
<td>292</td>
<td>41</td>
<td>60</td>
<td>English-medium community school</td>
</tr>
<tr>
<td>Pen y Bryn Primary School</td>
<td>210</td>
<td>30</td>
<td>64</td>
<td>English-medium community school</td>
</tr>
<tr>
<td>St Cadoc’s Catholic Primary School</td>
<td>315</td>
<td>45</td>
<td>48</td>
<td>English-medium Voluntary Aided school</td>
</tr>
<tr>
<td>St Mellons Church in Wales Primary School</td>
<td>105</td>
<td>15</td>
<td>0</td>
<td>English-medium Voluntary Controlled school</td>
</tr>
<tr>
<td>Ysgol Bro Eirwg</td>
<td>411</td>
<td>60</td>
<td>64</td>
<td>Welsh-medium community school</td>
</tr>
<tr>
<td>Ysgol Pen y Pil</td>
<td>210</td>
<td>30</td>
<td>48</td>
<td>Welsh-medium community school</td>
</tr>
</tbody>
</table>

If all of the classrooms at St Cadoc’s were used for teaching, the school’s admission number could increase to 60 places and the capacity would be at least 420 places (Reception to Year 6).
What schools are children attending

Table 4 shows the number of pupils on roll in English-medium primary schools in the Llanrumney area and the number of surplus (empty) places at each school at January 2018 (most recent verified school census data)

<table>
<thead>
<tr>
<th>School</th>
<th>Year Group</th>
<th>Total pupil</th>
<th>School capacity</th>
<th>Surplus places</th>
<th>% Surplus places</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>R 1 2 3 4 5 6</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bryn Hafod Primary School</td>
<td>49 45 47 50 45 55 48</td>
<td>339</td>
<td>420</td>
<td>81</td>
<td>19.3%</td>
</tr>
<tr>
<td>Glan-yr-Afon Primary School</td>
<td>219 22 24 15 25 20 27</td>
<td>152</td>
<td>292</td>
<td>140</td>
<td>47.9%</td>
</tr>
<tr>
<td>Pen-Y-Bryn Primary School</td>
<td>21 34 29 30 33 33 24</td>
<td>204</td>
<td>210</td>
<td>6</td>
<td>2.9%</td>
</tr>
<tr>
<td>St Cadoc's Catholic Primary School</td>
<td>32 38 48 36 39 41 38</td>
<td>272</td>
<td>315</td>
<td>4</td>
<td>13.7%</td>
</tr>
<tr>
<td>St Mellons Church in Wales Primary School</td>
<td>18 17 16 18 65 14 15</td>
<td>114</td>
<td>105</td>
<td>-9</td>
<td>-8.6%</td>
</tr>
<tr>
<td>Grand Total</td>
<td>139 156 164 149 158 163 152</td>
<td>1081</td>
<td>1,342</td>
<td>269</td>
<td>19.4%</td>
</tr>
</tbody>
</table>
Where do these children live?

Table 5 below shows the number of pupils living in the catchment areas of English-medium primary schools in Llanrumney in January 2018 and the number of local pupils enrolled at each school.

<table>
<thead>
<tr>
<th>School attended</th>
<th>Catchment area</th>
<th>Number on roll</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryn Hafod Primary School</td>
<td>169</td>
<td>339</td>
</tr>
<tr>
<td>Glan-Yr-Afon Primary School</td>
<td>8</td>
<td>152</td>
</tr>
<tr>
<td>Pen-Y-Bryn Primary School</td>
<td>37</td>
<td>204</td>
</tr>
<tr>
<td>St Cadoc’s Catholic Primary School</td>
<td>39</td>
<td>272</td>
</tr>
<tr>
<td>St Mellons CiW Primary School</td>
<td>15</td>
<td>114</td>
</tr>
<tr>
<td>Local pupils attending other schools</td>
<td>113</td>
<td></td>
</tr>
<tr>
<td><strong>Total resident in each catchment area attending English-medium primary schools</strong></td>
<td><strong>381</strong></td>
<td><strong>74</strong></td>
</tr>
</tbody>
</table>

The Governing Body of St Cadoc’s Catholic Primary School is in charge of admitting pupils to the school. Baptised Catholic children are given priority over non-Baptised children.

In January 2018, 51% of pupils at the school were baptised Catholics.

Most pupils at St Cadoc’s Catholic Primary School live in Llanrumney (88% of pupils, in January 2018).

Pupil projections do not suggest that there will be a large increase in the number of children living in the local area. It is reasonable to predict that a similar number of pupils from Llanrumney would go to the school in future years if no changes are made.
How would other schools be affected?

**English-medium primary schools**

If Glan-yr-Afon Primary School is closed, the proposed increase in the admission number to 60 in all year groups would ensure that there are enough English-medium school places in the Llanrumney area for all pupils that would need to move from Glan-yr-Afon Primary School and whose parental preference is for a faith-based education.

If Glan-yr-Afon Primary School is not closed, the proposed increase in the admission number to 60 in all year groups at St Cadoc’s would not be progressed.

**Welsh-medium primary schools**

It is not expected that there would be any impact on Welsh-medium schools as a result of the proposed increase in the admission number to 60 in all year groups.

Table 6 shows the number of pupils on roll in recent years at primary schools serving Llanrumney, and the expected number of pupils on roll in future years if no changes were made (Reception – Year 6).

<table>
<thead>
<tr>
<th>School</th>
<th>Number on roll (January)</th>
<th>Forecast Number on Roll</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryn Hafod Primary</td>
<td>282</td>
<td>280</td>
</tr>
<tr>
<td>Glan-Yr-Afon Primary</td>
<td>151</td>
<td>156</td>
</tr>
<tr>
<td>Pen-Y-Bryn Primary</td>
<td>176</td>
<td>175</td>
</tr>
<tr>
<td>St Cadoc’s Catholic Primary</td>
<td>256</td>
<td>253</td>
</tr>
<tr>
<td>St Mellons CiW Primary</td>
<td>110</td>
<td>110</td>
</tr>
<tr>
<td>Ysgol Bro Eirwg</td>
<td>398</td>
<td>408</td>
</tr>
<tr>
<td>Ysgol Pen Y Pil</td>
<td>109</td>
<td>127</td>
</tr>
<tr>
<td></td>
<td>1482</td>
<td>1509</td>
</tr>
</tbody>
</table>
Table 7 shows the expected number of pupils on roll in future years, if Glan Yr Afon Primary School were to close in August 2019 and all pupils were transferred to alternative schools.

<table>
<thead>
<tr>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryn Hafod Primary</td>
<td>282</td>
<td>280</td>
<td>298</td>
<td>317</td>
<td>339</td>
<td>340</td>
<td>393</td>
<td>390</td>
<td>379</td>
<td>367</td>
</tr>
<tr>
<td>Glan-Yr-Afon Primary</td>
<td>151</td>
<td>156</td>
<td>161</td>
<td>167</td>
<td>152</td>
<td>144</td>
<td>N/a</td>
<td>N/a</td>
<td>N/a</td>
<td>N/a</td>
</tr>
<tr>
<td>Pen-Y-Bryn Primary</td>
<td>176</td>
<td>175</td>
<td>185</td>
<td>202</td>
<td>204</td>
<td>210</td>
<td>213</td>
<td>210</td>
<td>210</td>
<td>210</td>
</tr>
<tr>
<td>St Cadoc's Catholic Primary</td>
<td>256</td>
<td>253</td>
<td>272</td>
<td>271</td>
<td>272</td>
<td>266</td>
<td>330</td>
<td>317</td>
<td>310</td>
<td>287</td>
</tr>
<tr>
<td>St Mellons CiW Primary</td>
<td>110</td>
<td>110</td>
<td>110</td>
<td>116</td>
<td>114</td>
<td>114</td>
<td>115</td>
<td>114</td>
<td>111</td>
<td>110</td>
</tr>
<tr>
<td>Ysgol Bro Eirwg</td>
<td>398</td>
<td>408</td>
<td>395</td>
<td>395</td>
<td>393</td>
<td>396</td>
<td>402</td>
<td>405</td>
<td>407</td>
<td>409</td>
</tr>
<tr>
<td>Ysgol Pen Y Pil</td>
<td>109</td>
<td>127</td>
<td>153</td>
<td>168</td>
<td>169</td>
<td>181</td>
<td>186</td>
<td>186</td>
<td>186</td>
<td>186</td>
</tr>
<tr>
<td></td>
<td>1482</td>
<td>1509</td>
<td>1574</td>
<td>1636</td>
<td>1643</td>
<td>1651</td>
<td>1639</td>
<td>1622</td>
<td>1603</td>
<td>1569</td>
</tr>
</tbody>
</table>

Table 7 includes all schools at their existing Admission Number with the exception of St Cadoc’s Primary School operating at an assumed Admission Number of 60.
Condition and Suitability of School Buildings

St Cadoc’s Catholic Primary School building is in good condition.

All schools in Cardiff are given a Condition rating from A (performing as intended/operating efficiently) to D (life expired/risk of imminent failure).

Schools in Cardiff are also given a Suitability rating from A (good - facilities suitable for teaching, learning & wellbeing) to D (bad - buildings seriously inhibit the staff’s ability to deliver the curriculum).

St Cadoc’s school building is in sound condition with no major repairs planned. The additional classrooms would be provided within the existing building with no major construction works planned and only minor alterations necessary to change room usage.

Table 8 provides condition and suitability information for the school

<table>
<thead>
<tr>
<th>School</th>
<th>Condition rating as identified by 21st Century Schools survey</th>
<th>Suitability</th>
</tr>
</thead>
<tbody>
<tr>
<td>St Cadoc’s Catholic Primary School</td>
<td>B</td>
<td>A</td>
</tr>
</tbody>
</table>
3. QUALITY AND STANDARDS IN EDUCATION

Recent Inspections
St Cadoc’s was quite recently inspected by both Estyn (December 2016) and the Archdiocese of Cardiff (March 2017). The school was judged as Good in all areas by both inspectorate with prospects for improvement judged as Good by Estyn and Excellent by the Archdiocese of Cardiff.

Estyn
The following comments were made by Estyn in their report:

- A major strength throughout the school is the positive attitude and enthusiasm most pupils have for learning
- Most pupils make good progress in relation to their starting points
- Levels of attendance at the school are relatively high
- Nearly all pupils are very well behaved and strongly motivated to learn
- Most pupils have a good awareness of how to stay healthy
- Pupils with English as an additional language make strong progress
- Most pupils’ literacy, speaking and listening skills develop well
- The quality of care, support and guidance is good
- Most teaching is effective
- Nearly all pupils with additional learning needs make good progress in meeting their targets
- The headteacher provides clear, strong leadership and communicates well with pupils, parents, staff and governors
- The self-evaluation and improvement processes are rigorous and well established
- The governing body supports and challenges school leaders effectively
- There are effective links with partners and other schools, which have had a positive impact on improving teaching and learning

The full Estyn report is available to view at: https://www.estyn.gov.wales/provider/st-cadocs-primary-school

Archdiocese of Cardiff
The following comments were made by the Archdiocese of Cardiff in their report:

- pupils’ attitudes towards learning are impressive
- standards in academic Religious Education are good
- the quality of teaching is good
- assessment practice is good
- the quality of collective worship is good
- the behaviour of pupils is excellent
- the Governing Body fulfil their role well
- leadership and management are good

The full Archdiocese of Cardiff report is available to view at: http://www.rcadcschools.org/St%20%20Cadoc's%20S50%20Report%20-%20March%202017%20-%20publ%20June%202017.pdf
Welsh Government categorisation of schools
In 2014, the Welsh Government introduced a new categorisation system. It looks at each school's standards and how much a school is able to improve. This identifies which schools are most in need of support from Local Authorities or organisations like The Central South Consortium.

The categorisation system is described below:

<table>
<thead>
<tr>
<th>Category of support</th>
<th>What the category means</th>
</tr>
</thead>
<tbody>
<tr>
<td>Green</td>
<td>A highly effective school which is well run, has a strong leadership and is clear about its priorities for improvement.</td>
</tr>
<tr>
<td>Yellow</td>
<td>An effective school which is already doing well and knows the areas it needs to improve.</td>
</tr>
<tr>
<td>Amber</td>
<td>A School in need of improvement which needs help to identify the steps to improve or to make change happen more quickly.</td>
</tr>
<tr>
<td>Red</td>
<td>A school in need of greatest improvement and will receive immediate, intensive support.</td>
</tr>
</tbody>
</table>

A school’s colour-coded category is decided by how it is rated for standards (1-4) and for how able it is to improve (A-D). 1 is the best rating for standards and A is the best for improvement.

Updated categorisations for each school are published every year in January.


In the most recent Welsh Government School Categorisation at January 2018, the St Cadoc’s Catholic Primary School was categorised as **Green A 1**.

Outcomes (standards and wellbeing) and Provision
The school does not expect the proposal to have any negative impact on the quality of education or the delivery of the Foundation Phase and Key Stage 2. The likely impact of the proposal on outcomes and provision would be very positive with two parallel classes in each year group, rather than children being taught in mixed year group classes.

Leadership and governance
The school would continue to have a strong, shared vision and a clear strategy for improvement. The leadership of the school would continue to be open to challenge and set their sights on continuous improvement.
Additional support for pupils

Table 9 shows the percentage of pupils at each English-medium primary school in the Llanrumney area with Additional Learning Needs, receiving Free School Meals, with English as an Additional Language and identified as Minority Ethnic pupils

<table>
<thead>
<tr>
<th>School</th>
<th>% of Pupils on School Action</th>
<th>% of Pupils on School Action Plus</th>
<th>% of Pupils with a statement of ALN</th>
<th>% of Free School Meal Pupils – 3 year average</th>
<th>% of Pupils with English as an Additional Language</th>
<th>% of Minority Ethnic Pupils</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glan-yr-Afon Primary</td>
<td>20.5%</td>
<td>13%</td>
<td>N/A</td>
<td>46%</td>
<td>6.2%</td>
<td>18.8%</td>
</tr>
<tr>
<td>St Cadoc’s Catholic Primary</td>
<td>17%</td>
<td>3.5%</td>
<td>N/A</td>
<td>34.3%</td>
<td>22.6%</td>
<td>43%</td>
</tr>
<tr>
<td>Cardiff average</td>
<td>14.8%</td>
<td>6%</td>
<td>1.9%</td>
<td>22.3%</td>
<td>19.4%</td>
<td>34.5%</td>
</tr>
<tr>
<td>Wales average</td>
<td>15%</td>
<td>8.1%</td>
<td>1.7%</td>
<td>18.9%</td>
<td>6.1%</td>
<td>11.7%</td>
</tr>
</tbody>
</table>

How would support for pupils with Additional Learning Needs be affected?
A child has Additional Learning Needs if he or she has a learning difficulty which requires special educational provision.

Some of the funding that a school receives is based on the learning needs of pupils in the school. This helps the school provide extra support for pupils with needs that are at ‘School Action’ or ‘School Action Plus’.

Schools may also receive ‘Complex Needs Enhancement’ funds to support individuals with more complex needs.

St Cadoc’s Catholic Primary School would continue to provide support for pupils with Additional Learning Needs as required. There is no information available that suggests that the proposals would have a negative effect on how pupils with Additional Learning Needs would be supported.

How would support for pupils with English as an Additional Language be affected?
There is also no information available that suggests that the proposals would have a negative effect on how children with English as an additional language are supported.

St Cadoc’s Catholic Primary School would continue to provide support that is appropriate to the individual needs of each pupil.
How would pupils receiving Free School Meals be affected?
Some of the funding that a school receives is based on the number of pupils in the school who receive Free School Meals.

There is no information available that suggests that the proposals would have a negative effect on pupils who receive Free School Meals at St Cadoc’s Catholic Primary School.

How would Minority Ethnic pupils be affected?
There is also no information available that suggests that the proposals would have a negative effect on provision for any ethnic group at St Cadoc’s Catholic Primary School.

How would nursery provision be affected?
Children in Cardiff can attend a part-time nursery place in school from the start of the term after their third birthday. They must attend the nursery class for at least five half days a week. Where possible, places are offered in a local nursery class within two miles of a child’s home. There are no catchment areas for nursery classes.

If there are no places available in a local community nursery school or class, parents can apply for nursery education place funding with an approved provider. An approved provider is a nursery that the Council has decided is of good quality.

This consultation includes expanding the capacity of St Cadoc’s Nursery to 64 place, 32 FTE.

An offer of a nursery place at a school does not mean a child will also be offered a place in Reception. A separate application form must be completed for admission to Reception.

How would secondary school places be affected?
The proposal would have no impact on secondary school places. St Cadoc’s is a designated primary school for St Illtyd’s Catholic High School. Llanrumney is within the catchment area of two community secondary schools: Eastern High (English-medium) and Ysgol Gymraeg Bro Edern (Welsh-medium).

Human Resources Matters
The Headteacher and Governing Body would undertake a review of the school staffing structure to ensure that it meets the needs of a school with a larger capacity of 420 pupils and a 64 place nursery. Teaching and support staff may need to be recruited to ensure sufficient staffing which will have to be balanced against the forecasted school budget. This would be addressed by the Finance Committee and Headteacher. Cardiff Council, HR People Services would also provide recruitment support.

Impact of the proposal on the Welsh Language
St Cadoc’s Catholic Primary School does not expect any negative impact on the Welsh Language from this proposal. Welsh is taught in the school in line with the National Curriculum.
Transport Matters
Around 30% of car journeys made during the morning rush hour are trips to schools or colleges. Travel to school by car can add to traffic on main roads and lead to congestion and problems with parking on residential streets near to schools.

The school is currently part of the Sustrans Active School Programme which encourages children to walk, scooter and cycle to school.

The school is aware that there are already problems with traffic and parking around St Cadoc’s school in the mornings and evenings. It is also aware that speeding traffic along Ball Road is a problem. It has been liaising with Cardiff Council on improving this.

Learner Travel Arrangements
There are no plans to change the Council’s transport policy for school children. Any pupils affected by this proposal would be offered the same support with transport as is provided throughout Cardiff and in line with the same criteria that apply across Cardiff.

The Council’s transport policy for school children can be viewed on the Council’s website here: www.cardiff.gov.uk/schooltransport.

Information regarding available safe walking routes to alternative primary schools in the area can be obtained from the Passenger Transport Team (Tel: 029 2087 2808)

Equalities
An Equality Impact Assessment is a process that looks at a policy, project or scheme to make sure it does not discriminate against anyone based on age, disability, gender reassignment, marriage & civil partnership, pregnancy & maternity, race, religion/belief, sex, sexual orientation. If this proposal were to proceed, an equality impact assessment would be undertaken.

Sustainability Matters
The proposal does not include for any new buildings or major alterations to existing building, therefore an environmental assessment which would usually be carried out as part of the planning application process it not applicable to this proposal.

Considering Community Impact
The school offers a range of after school activities. It is not anticipated that there would be a negative impact on any of these activities.

If Glan-yr-Afon Primary School is closed, the proposed increase in the admission number to 60 in all year groups would ensure that there are enough English-medium school places in the Llanrumney area for all pupils that would need to move from Glan-yr-Afon Primary School and whose parental preference is for a faith-based education.

If Glan-yr-Afon Primary School is not closed, the proposed increase in the admission number to 60 in all year groups would not be progressed.
4. FINANCE/LAND AND BUILDINGS

Financial Matters/ Land and Buildings
The proposal would require a small investment from Cardiff Council to change the use of a minority of rooms within the current accommodation to accommodate any extra classrooms.

We would ensure that any disruption to children’s education and to our neighbours is kept to an absolute minimum; however it is proposed that all changes to the school to facilitate an increased capacity will be made during the Summer holiday period where possible.

The additional revenue costs of the increased pupil numbers from September 2019 onwards would be met through the school funding formula which allocates the majority of funding for schools on the basis of pupil numbers.
5. CONSULTATION DETAILS

What happens next?
The feedback from this consultation will be collated and summarised, and a report presented to the Governing Body for consideration. This consultation report will be available for all persons to view on the School and Cardiff Council website and copies can be obtained on request by using the contact details in this document. There are a number of further stages that the Governing Body would have to go through before a final decision is made.

<table>
<thead>
<tr>
<th>Table 10: Further stages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stage</td>
</tr>
<tr>
<td>Consultation Period</td>
</tr>
<tr>
<td>Consultation report to be considered by the Governing Body and published on the School's website</td>
</tr>
<tr>
<td>Expected date for start of Objection Period, when statutory notice has been issued (when formal written objections can be made)</td>
</tr>
<tr>
<td>Expected date for end of Objection Period</td>
</tr>
<tr>
<td>Final decision (determination) by the Governing Body/Cardiff Council</td>
</tr>
<tr>
<td>Objection report published on the School's/Council's website and notification of decision</td>
</tr>
</tbody>
</table>

The proposed timetable may be subject to change.

Consultation period
The consultation period for these proposals starts on 5th November 2018 and ends on 17th December 2018.

Within 13 weeks of 17 December 2018 the Governing Body will publish a consultation report on the School and Cardiff Council websites. You can also ask for a hard copy of the report.

The report will include the issues raised by people during the consultation and the Governing Body's response to these issues. The report will also contain Estyn’s view of the proposals.

The School Governing Body will consider the consultation report and decide whether or not to progress with the proposal. If the Governing Body decides to continue with the proposal it must publish a statutory notice. A statutory notice is the formal publication of a finalised proposal.
**Statutory Notice**
The statutory notice would be published on the School and Cardiff Council websites and posted at or near the main entrance to the school. Copies of the notice would be made available to distribute to pupils, parents, guardians, and staff members (the school may also distribute the notice by email). The notice sets out the details of the proposal and invites anyone who wishes to object to do so in writing within the period specified.

**Determination of the proposals**
If there are no objections the Governing Body would determine the proposal and may decide to approve, reject or approve the proposal with modifications. In doing so the Governing Body will take into account any statutory objections received.

If there are objections, the proposal would be referred to the Local Authority (Cardiff Council) for determination within 35 days of the end of the objection period. The Local Authority has 16 weeks from the end of the objection period to determine the proposal.

**Decision Notification**
After determination of the proposal all interested parties will be informed of the decision. It will also be published electronically on both the School and Cardiff Council’s websites.
Frequently Asked Questions

What would the proposal mean for children currently attending St Cadoc's Catholic Primary School?
Children currently attending St Cadoc's Catholic Primary School would remain at the school.

Would there be any change to the uniform?
There are no changes of uniform at any of the schools arising out of this proposal.

What happens if Glan-yr-Afon Primary School is not closed?
If Glan-yr-Afon Primary School is not closed, the proposed increase in the admission number to 60 in all year groups would not be progressed.

Who is responsible for admissions to the school?
Admissions to the school are managed by the Governing Body of the school and this would continue to be the case.

How would the additional children be accommodated?
The school currently uses some classrooms for other purposes. If the proposal is progressed the way in which space at the school is used would be changed.

How will the need to children with Additional Learning Needs be supported?
See page 17. St Cadoc's Catholic Primary School would continue to provide support for pupils with Additional Learning Needs as required.

Would there be an increase in traffic at the school site?
The proposal could result in potential increased traffic congestion around the school site at drop off/pick up times. The school is currently devising a Travel Plan and the Governing Body would continue to work with the Council on improvement to parking and traffic in the area to minimise any potential disruption.

Would the proposed changes to accommodation impact on pupils education?
Changes to any existing accommodation can cause some disruption; however, experience shows that this can be kept to a minimum and children’s education does not suffer.
CONSULTATION RESPONSE FORM

Your views matter, please tell us what you think about the proposal by:

- Completing and returning the accompanying questionnaire to the address given at the bottom of the form.
- Or if you prefer you can e-mail your views to: stcadocsprm@cardiff.gov.uk

Do you support the proposal to provide additional English-medium primary school places at St Cadoc’s Catholic Primary School from September 2019?

Yes ☐ No ☐

If you do not support the proposal, please give your reasons together with any changes or alternatives that you would like to suggest.

Do you wish to make any other comments?

☐
Are you responding as: Please tick all that apply

☐ Parent of a child at St Cadoc's Catholic Primary School
☐ Parent of a child at another primary school (which school?)
☐ School Governor (which school?)
☐ School Employee (which school?)
☐ Pupil (which school?)
☐ Interested Member of the Public

Your name: ………………………………………………………………………………………………………………………………
Address: …………………………………………………………………………………………………………………………………
Postcode ………………………………………………………………………………………………………………………………..
E-mail Address …………………………………………………………………………………………………………………………

Thank you for your comments

Consultation responses will not be counted as objections. Objections can only be registered following publication of a statutory notice.

If you wish to be notified of a publication of the Consultation report please provide an e-mail address. If you do not provide an e-mail address we cannot keep you up to date.

E-mail address:

Please return this form to St Cadoc's Catholic Primary School, Shaw Close, Llanrumney, CF3 5NX.

The information you have provided will be processed by the School in line with the Data Protection Act 2018 and General Data Protection Regulation. The information you provided to us in relation to this consultation will be treated as confidential but it may be used by the School or disclosed to others when required by law. The purpose of processing the personal data is required to perform a specific task in the public interest. Any responses received can be requested under the Freedom of Information Act and may have to be made public; however any information that would identify an individual such as name and address would be removed.

For further information on how the school manages personal information, see the school website www.stcadocs.com.

Please return this form to St Cadoc's Catholic Primary School, Shaw Close, Llanrumney, Cardiff, CF3 5NX by Monday 17 November 2018