

RIGHTS TO SPEAK AT COMMITTEE

Not all applications are presented to the Planning Committee. The Committee has given the power to determine some types of application to officers of the Council to do so on its behalf.

Anyone can attend meetings of the Planning Committee when applications are considered.

Representations can be made to any Councillor to speak on your behalf at the Committee, although it is suggested that you contact one of the Councillors for your local area first.

A representative who has signed the petition can address the Committee, for not more than three minutes, if a petition is submitted which is signed by 50 or more people who are on the electoral register and a substantial proportion of whom could reasonably be affected by the matter to which the petition relates. An applicant then has the right of reply.

Please note that if you wish to speak, petitions should be received **at least 7 clear days before the date of the Committee meeting** (e.g. if the meeting is on a Wednesday the petition must be received by 5.00pm on the Tuesday 8 days before).

Applications are sometimes considered by Committee before the end of the 21 day public comment period, so if you are thinking about submitting a petition please contact the person at the foot of the letter immediately to check the Committee date.

If you need additional information on these procedures or help with any other problems please contact the person named at the foot of the letter.

HAWLIAU I SIARAD YN Y PWYLLGOR

Nid yw pob cais yn cael eu cyflwyno i'r Pwyllgor Cynllunio. Mae'r Pwyllgor wedi rhoi y pŵer i Swyddogion o'r Cyngor i benderfynu ar rai mathau o geisiadau ar ei ran.

Caiff unrhyw berson fynychu cyfarfodydd y Pwyllgor Cynllunio wrth i geisiadau gael eu hystyried.

Gellir cyflwyno sylwadau i unrhyw Gynghorydd siarad ar eich rhan yn y Pwyllgor, ond argymhellir eich bod yn cysylltu ag un o'ch Cynghorwyr lleol yn gyntaf.

Gall llefarydd cynrychioliadol annerch y Pwyllgor am hyd at dair munud os cyflwynir deiseb sydd wedi'i llofnodi gan 50 neu fwy o bobl sydd ar y gofrestr etholiadol ac y gallai cyfran sylweddol ohonynt gael eu heffeithio'n rhesymol gan fater y ddeiseb honno. Mae'n rhaid i'r llefarydd fod wedi llofnodi'r ddeiseb hefyd. Mae gan bob ymgeisydd yr hawl i ymateb wedi hynny.

Byddwch cystal a nodi, os ydych chi'n dymuno siarad, dylai'r deisebau ddod i law **o leiaf 7 diwrnod clir cyn dyddiad cyfarfod y Pwyllgor** (e.e. os yw'r cyfarfod ar ddydd Mercher, yna rhaid iddo ddod i law erbyn 5.00pm ar y dydd Mawrth blaenorol 8 diwrnod ymlaen llaw).

O bryd i'w gilydd caiff y ceisiadau eu hystyried gan y Pwyllgor cyn diwedd y cyfnod o 21 diwrnod ar gyfer sylwadau'r cyhoedd, felly os ydych chi'n ystyried cyflwyno deiseb, cysylltwch a'r person a enwir ar waelod y llythyr ar unwaith i ofyn am ddyddiad y Pwyllgor.

Os oes arnoch angen rhagor a fanylion am y gweithdrefnau hyn, neu os oes arnoch angen cymorth gyda unrhyw broblemau eraill, cysylltwch a'r person a enwir ar waelod y llythyr.