Council Tax
Disabled Persons’ Reduction

If someone in your household is disabled and their disability means that you use some space in your property differently than you would otherwise, then you may be eligible for a reduction in your Council Tax. The reduction ensures that disabled people do not pay more Council Tax because they need a larger property due to their disability.

Who is eligible for the reduction?
Your property must be the normal residence of someone who has either a substantial or permanent disability. We cannot grant a reduction for a second property or holiday home, as these are not the disabled person’s normal residence. The disabled person can be either an adult or a child and they do not have to be the person named on the bill.

What are the criteria?
Your property must have either:

- A bathroom or kitchen predominately used by the disabled person, which is not the only bathroom or kitchen in the property, or;
- A room (not a bathroom, kitchen or toilet) predominately used by the disabled person, or;
- The disabled person must have and use a wheelchair inside the property.

The room or space used by the disabled person must be essential, or very important, to their well-being to enable you to qualify for the reduction. You do not need to have extended or adapted your property to be eligible.

Examples
The following examples would be eligible for the reduction:

- A room in the property is mainly used to house medical equipment used by the disabled person or audio-visual equipment if the person is blind.
- An additional kitchen with lower worksurfaces has been installed to be mainly used by a resident using a wheelchair.

The following examples would not be eligible for the reduction:

- There is only one kitchen or bathroom in a property (even if it has been adapted to be used by the disabled person).
- A stair lift or easy access ramp has been installed.
How much is the reduction?

If you are awarded the reduction, your Council Tax will be reduced to the equivalent of the valuation band below the one you are in, for example if you live in a band D property, you will only be charged the Council Tax for a band C property. If you live in a band A property, your Council Tax will be reduced by a set percentage.

I think I might be entitled, what should I do?

You can apply for the reduction by completing a form on our website www.cardiff.gov.uk/CouncilTax Alternatively please contact us on one of the methods listed below to request a form. We will contact you if we require any further information such as medical evidence.

What happens next?

We will contact you to arrange a convenient time to visit your property. During the visit we will look at how the rooms or space are used and will determine if they are essential or very important to the disabled person.

If you are awarded the reduction, a new bill will be sent to you showing your actual valuation band with the appropriate reduction shown under the heading ‘Disablement Relief’.

We will contact you periodically to check that you are still entitled to the reduction; however you should inform us immediately if there is a change in your circumstances that you think may effect your entitlement.

Other reductions

You are still able to apply for other discounts, reductions or exemptions while you are receiving the Disabled Persons’ Reduction. These could be based on your income, or on your circumstances or those of other people in your household. Please visit our website for more details or contact us if you have any questions.

Contact us

| In person: | Advice Hub (Ground Floor), Marland House, Central Square, Cardiff, CF10 1EP  
|           | Open: Mon - Wed 8:45 - 17:00; Thurs 10:00 - 18:30; Fri 8:45 - 17:00. |
| Free Post: | Council Tax Section, PO Box 9000, Cardiff, CF10 3WD |
| Telephone: | 029 2087 2087 |
| Email: | ctax@cardiff.gov.uk |
| Website: | www.cardiff.gov.uk/CouncilTax |

Help is available in other languages at the Advice Hub.

This leaflet gives general guidance only and should not be treated as a complete authoritative statement of the law.