

Extra help for foster carers and people adopting a child



You may be able to get more Housing Benefit if you are a foster carer or are planning to adopt a child who lives with you.

Please fill in this form and we will consider if you are entitled to extra help with your rent.

Please answer all the questions that apply to you. We treat all information as confidential.

Part 1 - Your Details

Full Name

Date of Birth

HB claim reference
number (if known)

Current address

Daytime contact telephone
number

Part 2 – About your circumstances

Are you a foster carer or
applying to be a foster carer?
If yes, who arranges your
fostering placements?

Do you currently foster a
child? If yes, please tell us
the child's name and date
of birth.

If you do not currently foster
a child, what date were you
approved as a foster carer?

What date did your last
placement end (if any)?

If you are adopting a child, tell us the child's name, date of birth and the date they moved in.

Part 3 – Evidence

If you are a foster carer for a private agency (not the Council), please provide evidence that you are an approved foster carer, for example a certificate. The evidence must show the date you were approved.

Part 4 – Your Declaration

Please read this declaration carefully before you sign and date it.

- **I understand** that this claim is made to you, City of Cardiff Council and that you are able to process my personal data as you have a legal requirement to do so.
- **I declare** that the information I have given on this form is correct and complete as far as I know and believe.
- **I understand** that if I knowingly give information that is incorrect or incomplete, I may be liable to prosecution or other action.
- **I understand** that you will gather, collect, and store information to process my claim for Housing and Council Tax Benefit Reduction; to contact me about other services I may be entitled to; and to prevent fraud.
- **I agree** that you may check the information I have provided with other sources such as other sections of the Council, other Councils or my employer. (This list is not exhaustive.)
- **I understand** that you may use any information I have provided in connection with this and any other claim for social security benefits that I have made or may make. You may give some information to other organisations, such as government departments, local authorities and private sector companies such as banks and organisations that may lend me money, should the law allow this.
- **I understand** that you may share specific information with my landlord or other organisations if I have given you permission to do so.
- **I know** that I must let you know in writing straight away about any change in my circumstances which may affect my claim.

Signed

Date

Please return to **FREEPOST CARDIFF COUNCIL HOUSING BENEFIT**, PO Box 6000, Cardiff, CF11 0WZ.

Important information

You must tell the Council's Benefit Section straight away if:

- You are applying to be a foster carer, and your application is unsuccessful.
- You stop being a foster carer.
- You formally adopt the child who lives with you.

You must also tell the Council's Benefit Section about any other changes in your circumstances that could change the amount of benefit you receive.

This form is available in Welsh / Mae'r ffurflen hon ar gael yn Gymraeg.