



THE CITY OF CARDIFF COUNCIL

HACKNEY CARRIAGE AND PRIVATE HIRE DRIVERS LICENCE CONDITIONS

NB. *These conditions are operated in conjunction with the Byelaws relating to Hackney Carriage Drivers.*

1. On payment of the necessary fee, the licence shall remain in force for a maximum of three years.
2. The badge issued by the Council must be worn so as to be plainly and distinctly visible at all times while the driver is undertaking licensed duties.
3. All relevant byelaws made by the Council relating to Hackney Carriages and the carriage of passengers shall apply as if they were conditions attached to the Driver's Licence.
4. The driver of a Private Hire Vehicle shall be clean and tidy in dress and appearance;
5. The driver of a Private Hire Vehicle shall behave in a civil and orderly manner and shall take all reasonable precautions to ensure the safety of persons conveyed in or entering or alighting from the vehicle;
6. The driver of a Private Hire Vehicle shall not convey or permit to be conveyed in such vehicle any greater number of persons than the number of persons specified on the plate affixed to the outside of the vehicle. Provided that for the purpose of this condition two children under the age of seven years be regarded as one person and three children between the ages of seven and twelve years shall count as two persons;
7. The driver of a Private Hire Vehicle, when requested by any one person hiring the vehicle, shall:-
 - (i) Convey a reasonable quantity of luggage;
 - (ii) Afford reasonable assistance in loading and unloading;
 - (iii) Afford reasonable assistance in removing it to or from the entrance of any building, station or place at which he may take up or set down such person;
8. The driver of a Hackney Carriage or Private Hire Vehicle who has been hired by or for a disabled person with their guide dog, hearing dog or assistance dog must carry the disabled passenger's dog and allow it to remain with the passenger and may not make any additional charge for doing so. Drivers may only refuse to carry such animals only if they have first obtained an exemption from the Council on medical grounds. (For further information, please contact the Public Carriage Office on Cardiff 20787737).

Notes

- (a) The Council is not allowed to grant a Drivers Licence unless it is satisfied that the applicant is a fit and proper person. It is, therefore important that the applicant gives full and accurate answers to the questions on the application form. The applicant **must** have held a full DVLA licence for at least twelve months and shall produce the licence on demand by the Licensing Committee and its authorised officers.

- (b) Applicants for Licences to drive Hackney Carriage or Private Hire Vehicles are required to take a test as to their knowledge of:
 - (i) The law relating to the trades.
 - (ii) The topography of the City and the correct routes to be taken between various locations.
- (c) Each applicant on first application shall produce a certificate signed by a registered medical practitioner that he is physically fit. The Council has power to insist on medical checks during the year including examination by its own Doctor on fitness to drive.
- (d) Each applicant on first application and every subsequent 3 years will be required to complete and sign a Disclosure and Barring Service form.
- (e) Each applicant on first application and every subsequent year will be checked, for any endorsements or disqualifications on their driving licence, through the DVLA (Driver and Vehicle Licensing Agency),
- (f) Each applicant on first application will be required to provide a Certificate confirming they have passed the Driving Standards Agency's Taxi Private Hire Test Assessment.
- (g) The Licence fees are reviewed annually and details of the current fees are available on request.
- (h) The renewal of a licence should be made in advance to ensure continuity. There is no automatic period of grace. Unlicensed driving is an offence.
- (i) Licences will not be issued until the appropriate fee is paid. Where payment is made by a cheque which is subsequently dishonoured, any licence issued will be null and void.
- (j) The badge remains the property of the Council and must be returned on expiry of the Licence if it is not renewed.
- (k) Private Hire Drivers are reminded that they are **only** allowed to take passengers who have pre-booked their journey via a licensed operator. They are **not** allowed to ply for hire in the same way as Hackney Carriages and will be guilty of an offence if they do so. Private Hire Drivers will also commit an offence if they display signs etc., in or on the car which suggest the car is for hire.
- (l) The Council has the power to suspend, revoke or refuse to renew the Licence on the appropriate grounds. Where a licence has been obtained by giving false or incomplete information, consideration will be given to using these powers as well as prosecuting the offence committed.
- (m) Hackney Carriage/Private Hire Drivers who are convicted of any offence during the term of their Licence must immediately report the matter to the Licensing Officer for consideration.
- (n) No Licence will be issued to any person who has not attained the age of twenty one years. No Licence will be issued to any person who has attained the age of 70 years unless he or she has produced a certificate signed by a registered medical practitioner that he or she is physically fit to drive a Hackney Carriage or Private Hire vehicle.
- (o) On request from a passenger a written receipt must be provided for the fare charged describing the journey involved and indicating the driver's licence number.