

Cardiff Council

Caravan Sites and Control of Development Act 1960

APPLICATION FOR A SITE LICENCE

To: Private Sector Housing, Cardiff Council, PO Box 67, Cardiff CF11 0BA

I/We hereby apply for a Licence to use the land described below and shown on the attached plan (see 8. Notes below) as a site for caravans to be used and laid out as specified below.

1. Name and Address of applicant	
2. Applicant's interest in the land. (Give particulars of lease or tenancy, if any).	
3. Address or description of site for which site licence is required.	
4. Acreage of site.	
5. Has the applicant held a site licence which has been revoked at any time in the last three years?	
6. Type of caravan site licence Required.	<ul style="list-style-type: none"> * Permanent residential * Seasonal between following dates each year..... * For touring caravans only, between..... <p style="text-align: right;"><i>* Delete as necessary</i></p>
7. State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation.	

8. Notes: A lay-out plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the positions of caravan standings, and (where appropriate):-

- a) Roads and footpaths.
- b) Toilet blocks, stores and other buildings.
- c) Foul and surface water drainage.
- d) Water supply.
- e) Recreation spaces.
- f) Fire points.
- g) Parking spaces.

The plan should distinguish facilities already provided and facilities proposed.

9. Give details of arrangements for:

a) Main water supply

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b) Waste water disposal

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c) Sewage disposal

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d) Refuse disposal

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10. Has planning permission for the site been obtained from local planning authority? If so, state:-

a) Date of permission

.....

b) Issuing Authority

.....

c) Date (if any) on which permission will expire

.....

If not, has permission been applied for?.....

FOR CARAVAN SITES ALREADY IN USE ON OR BEFORE 9TH MARCH 1960, WITHOUT PLANNING PERMISSION FROM LOCAL PLANNING AUTHORITY

*11. Is it claimed the site has “existing use rights” and does not require permission? If so, state the facts on which claim is based –

*12. Was the site in use as a caravan site:-

- a) On 9th March 1960
- b) On 29th August 1960
- c) At any other time since 9th March 1958,
if so when

Signature of applicant

Date

***The fact that the caravan site might be an ‘existing site’ does not give any exemption from the requirement of the 1960 Act that planning permission must be obtained before a site licence can be issued.**